

CHUCK ENGELKEN, CHAIR
Councilmember District 2

DARYL LEONARD
Councilmember District 3



JAY MARTIN
Councilmember District 5

DOTTIE KAMINSKI
Alternate Member

MINUTES OF MEETING OF FISCAL AFFAIRS COMMITTEE NOVEMBER 14, 2016

The Fiscal Affairs Committee met on **November 14, 2016, at 5:00 p.m.**, in the La Porte City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, to consider the following items of business:

1. Call to Order

Chairman Engelken called the meeting to order at 5:00 p.m. Present was: Committee Member Martin and Alternate Member Kaminski. Also present: City Secretary Patrice Fogarty, City Manager Corby Alexander, Finance Director Michael Dolby, Treasurer Shelley Wolny, and Purchasing Manager Cherell Daeumer.

2. Consider approval or other action regarding minutes of the August 8, 2016, meeting of the Fiscal Affairs Committee – P. Fogarty

Committee Member Martin moved to approve the minutes of the August 8, 2016, meeting. Alternate Member Kaminski seconded. **MOTION PASSED UNANIMOUSLY 3/0.**

Committee Member Leonard arrived at the meeting at 5:03 p.m., and Alternate Member Kaminski left the meeting at 5:03 p.m.

3. Receive and review Fourth Quarter (FY2016) Investment Report – M. Dolby

Treasurer Shelley Wolny presented the Fourth Quarter (FY2016) Investment Report.

4. Receive and review months of June; July and August (FY2016) Purchasing Card Expenditures – M. Dolby

Purchasing Manager Cherell Daeumer provided the months of June, July and August (FY2016) Purchasing Card Expenditures.

5. Receive and review the City of La Porte Investment Policy – S. Wolny

Treasurer Shelley Wolny presented the City of La Porte Investment Policy and informed the report will be presented at the December 12, 2016, City Council meeting.

6. Set date for next meeting – M. Dolby

The Committee set March 13, 2017, at 5:00 p.m., as the date and time for the next meeting.

7. Administrative Reports – C. Alexander

There were no reports.

8. Committee Comments – Matters appearing on agenda; Recognition of community members, city employees, and upcoming events; Inquiry of staff regarding specific factual information or existing policy.

Chairman Engelken questioned the status of the One Solution software. Finance Director Michael Dolby advised the software is still in the conversion stages; weekly meetings with project leaders are being held, and Staff is aware that payroll and accounts receivables are operable but parallel testing has not been done. Chairman Engelken asked how long has the software been going through the testing stage. Mr. Dolby responded two years, and it takes four years for development. Chairman Engelken commented there are serious performance issues and requested the company come to a City Council meeting and provide a report.

Chairman Leonard commented he feels Council is frustrated with the time that has passed without a “Go Live” date.

There being no further business, Committee Member Leonard moved to adjourn the meeting at 5:27 p.m. Committee Member Martin seconded. **MOTION PASSED.**

Respectfully submitted,

Patrice Fogarty, City Secretary

Passed and approved on the _____ day of _____, 2017.

Chairman Chuck Engelken