



WRECKER COMMITTEE MEETING AGENDA

Notice is hereby given of a Meeting and Public Hearing of the La Porte Wrecker Committee to be held on March 28, 2017, at 3:00 p.m. in the Council Chambers of City Hall, 604 West Fairmont Parkway, La Porte, Texas, for the purpose of considering the following agenda items:

1. Call to order.
2. Roll call of members.
3. Consider approval of the August 23, 2016, meeting minutes.
4. Conduct public hearing to receive input on a request by Industrial Transportation and Towing LLC for issuance of an emergency auto wrecker permit under Section 78-297 of the La Porte Code of Ordinances.
 - A. Open public hearing
 - B. Staff comments
 - C. Public comments
 - D. Close public hearing
5. Consider approval or other action regarding issuance of an emergency auto wrecker permit for Industrial Transportation and Towing LLC.
6. Discuss and consider possible action to give direction to the city attorney to draft proposed amendments to Tow Truck and Wrecker Regulations contained in the City of La Porte Code of Ordinances.
7. Administrative Reports.
8. Committee comments on matters appearing on agenda or inquiry of staff regarding specific factual information or existing policy.
9. Adjourn.

A quorum of City Council members may be present and participate in discussions during this meeting; however, no action will be taken by Council.

In compliance with the Americans with Disabilities Act, the City of La Porte will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meetings. Please contact Patrice Fogarty, City Secretary, at 281.470.5019.

CERTIFICATION

I certify that a copy of the March 28, 2017, agenda of items to be considered by the City of La Porte Wrecker Committee was posted on the City Hall bulletin board on the _____ day of _____, 2017.

Title: _____

**City of La Porte
Wrecker Committee**

Minutes of August 23, 2016

Committee Members Present: Planning Director Tim Tietjens (designated representative of the City Manager), Lt. Doug Ditrich (designated representative of the Police Chief), and City Secretary Patrice Fogarty

Staff Members Present: Assistant City Attorney Clark Askins and Office Coordinator Peggy Lee

1. Call to order.

Meeting called to order by Chairman Tim Tietjens at 3:03 p.m.

2. Roll call of members.

Tim Tietjens, Patrice Fogarty, and Doug Ditrich were present for roll call.

3. Consider approval of the July 19, 2016, meeting minutes.

Motion by Patrice Fogarty to approve the Minutes of July 19, 2016.

Second by Doug Ditrich. Motion carried unanimously.

4. Conduct public hearing to receive input on a request by Industrial Transportation and Towing LLC for issuance of a heavy duty emergency auto wrecker permit under section 78-297 of the La Porte Code of Ordinances.

A. Open public hearing

Chairman Tietjens opened the public hearing at 3:04 p.m.

B. Staff comments

Chairman Tietjens summarized the request by Industrial Transportation and Towing LLC.

C. Public comments

There were no comments from the public.

D. Close public hearing

Chairman Tietjens closed the public hearing at 3:06 p.m.

5. Consider approval or other action regarding issuance of a heavy duty emergency auto wrecker permit for Industrial Transportation and Towing LLC.

Motion by Doug Ditrich to approve a heavy duty emergency auto wrecker permit for Industrial Transportation and Towing LLC.

Second by Patrice Fogarty. Motion carried unanimously.

6. Administrative Reports

There were no administrative reports.

7. Committee comments on matters appearing on agenda or inquiry of staff regarding specific factual information or existing policy.

There were no committee comments.

8. Adjourn.

Motion by Patrice Fogarty to adjourn. Second by Doug Ditrich.

Chairman Tietjens adjourned the meeting at 3:09 p.m.

Prepared by Peggy Lee, Office Coordinator



Vehicle Information:

2008	Dodge Ram	[REDACTED]	[REDACTED]
Year	Make/Model	Motor/I.D. #	License #

Vehicle to be Operated by: Business Owner -or- bona fide employee

Vehicle is: Owned -or- Rented -or- Leased

NOTE: If not owned by applicant, a copy of the vehicle rental or lease agreement must be provided.

Agreement Provided: Yes -or- N/A

I hereby agree to obey the provisions of the City's rules and regulations, ordinances and statutes applicable to motor vehicles and understand that upon my failure to so obey such laws that my permit may be revoked or suspended without notice.

I understand that all changes of officers or partners shall be reported to the City Secretary within ten (10) days after the change, and such new officers or partners shall individually file applications certifying to their individual qualifications within such time. The failure to certify within such time or to possess such qualifications required of such persons under Article III, Section 78-297, shall be cause for the suspension of all permits held by such corporation or partnership.

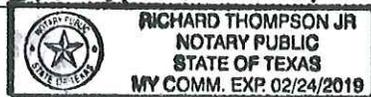
I hereby certify that all the statements contained in this application are true and correct to the best of my knowledge.

X Heather Thompson Individual X _____ Partner

X _____ Corporation President attested by X _____ Corporation Secretary***

***If Corporation, affix corporate seal to this application

SWORN AND SUBSCRIBED to before me, the undersigned authority, by the above named person, this the 23 day of March 2017



X _____
Notary Public for the State of Texas



FOR CITY USE ONLY

ALL OF THE FOLLOWING IS REQUIRED BEFORE ANY WRECKER PERMIT IS ISSUED:

NEW License only – CSO notifies applicant (in writing) of the Wrecker Committee Findings and any conditions
NOTE: If storage facility property is not owned by wrecker permit applicant, obtain contract(s) /authorization letter(s) between property owner, storage facility license owner and wrecker permit owner.

NEW License only – CSO provides ISD and Planning Department Director with a copy of the applicant’s notification letter

NEW License only – Upon approval, CSO publishes in the newspaper (1 time)

NEW License only – ISD reviews Wrecker Committee Authorization letter and any conditions to confirm if any special inspection and/or steps are needed

Certificate of Insurance with City shown as Certificate Holder & Wrecker identified Combined Single Limit (CSL) Liability as follows: See attachment
\$300,000.00 - If Gross Vehicle Weight is 26,000 lbs. Or less
\$500,000.00 - If Gross Vehicle Weight is over 26,000 lbs.

Tax Dept. confirms no outstanding Taxes (Individual, Business & Property)
HCAD # on Storage Facility Property: 1320 W. Tyler 024-069-049-0001

Accounting confirms no outstanding indebtedness (Individual, Business & Property)
See attached e-mail from finance.

Receive LP Police Department Wrecker Inspection Memo
(Applies to Emergency Auto Wrecker Permit Only)

Permit No. Assigned:
Date Issued:
Fee Collected:
Receipt Number:
Clerk Initials:

City Secretary Provided with Copy of Permit/License: Date Clerk Initials

Police Dept. Provided with Copy of Permit/License: Date Clerk Initials

Pena, Maria

From: Fogarty, Patrice
Sent: Monday, November 21, 2016 10:41 AM
To: Pena, Maria
Cc: Lee, Peggy; Jones, Shawna
Subject: RE: Wrecker Inquiry - ITT

Maria – Heather Thompson, Industrial Transportation & Towing, LLC, is holding off for the time being. She will let us know when she’s ready to begin the process again.

Patrice Fogarty, TRMC, MMC
City Secretary
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571
281-470-5019

From: Pena, Maria
Sent: Monday, November 21, 2016 9:51 AM
To: Fogarty, Patrice <FogartyP@laportetx.gov>
Cc: Lee, Peggy <LeeP@laportetx.gov>; Jones, Shawna <JonesS@laportetx.gov>
Subject: FW: Wrecker Inquiry - ITT

I’ve attached a copy of the application.

If this does not need to have Council approval, please advise. Thanks ☺

From: Lee, Peggy
Sent: Thursday, November 10, 2016 2:18 PM
To: Jones, Shawna <JonesS@laportetx.gov>
Cc: Pena, Maria <PenaM@laportetx.gov>
Subject: RE: Wrecker Inquiry - ITT

Thanks Shawna. We’ll take it from here. ☺

From: Jones, Shawna
Sent: Thursday, November 10, 2016 12:51 PM
To: Lee, Peggy <LeeP@laportetx.gov>; Fogarty, Patrice <FogartyP@laportetx.gov>
Cc: Pena, Maria <PenaM@laportetx.gov>
Subject: Wrecker Inquiry - ITT

Good afternoon Peggy,

Heather Thompson with ITT came by while you were at lunch. She is bringing an old light duty truck back to be on rotation while leaving all existing trucks on. She needs to know whether to set up a hearing or to just renew as the truck has been on rotation in the past. Please let us know how she needs to proceed. Maria spoke to her as well. We will be happy to perform a follow up, but if you would rather call her yourself her phone number is 832-434-4084.

Please call if you have any questions.

Thank you!

Shawna Jones
CITY OF LA PORTE
ADMIN. ASSISTANT | CITY SECRETARY'S OFFICE
604 W. FAIRMONT PKWY | LA PORTE, TX 77571
281-470-5021





La Porte Police Department

3001 North 23rd Street

La Porte, Texas 77571

281-471-3810 Fax: 281-470-1590



To: City Inspection Department

From: Chief of Police Office

Subject: Wrecker Inspection

Date of Inspection: 2/22/17

Officer/Supervisor Inspecting: _____

Company Name: ITT- Industrial Transportation & Towing LLC

Company Address: 1320 W Tyler St.

TDLR#: 006414613C - 0006414613011M

Vehicle Info Make: Dodge Model: Ram

Year: 2008 Color: Pink

VIN#: [REDACTED]

The above listed wrecker was inspected and found to be in compliance with the City Of La Porte Wrecker Ordinance and equipped as required per City of La Porte Wrecker Ordinance and TDLR Requirements:

(Initial each item in Compliance)

One Ton Truck with Dual Wheels and Booster Brakes:

Winch PTO with 1/2 Inch Cable (Minimum):

Over Head Flashing Lights(TDLR Minimum):

Usable Broom, Shovel, and Container for Debris Minimum 3 gallon in size:

Absorbent Medium Minimum Amount 3 Gallon Container Full:

Pry Bar:

Warning Devices (Flares, 3-Triangles, or other TDLR Approved Devices):

Serviceable Dollies:

Flashlight:

Wheel Chocks:

Auxiliary Tail Lights for Towed Vehicles:

5 Lb. ABC Type Fire Extinguisher (Minimum Size):

First Aid Kit:

Inspecting Officer/Supervisor Signature

Corby Alexander
City Manager

Kenith Adcox
Chief of Police

CITY OF LA PORTE, TX
*** CUSTOMER RECEIPT ***

Batch ID: LAPOJXH 3/24/17 70 Receipt no: 66643

Year	License	Type	SvcCd	Description	Amount
2017	176	BR		BUSINESS LICENSE- RENEWAL	\$75.00

1320 W TYLER ST UB
LA PORTE, TX 77572

CLP

Trans number:

3263128

Tender detail

CK Ref#:	2617	\$75.00
Total tendered:		\$75.00
Total payment:		\$75.00

Trans date: 3/23/17 Time: 15:46:03

THANK YOU FOR YOUR PROMPT PAYMENT