

RICHARD WARREN, PRESIDENT
SHELLEY FULLER, BOARD MEMBER
VENESSA GUERRERO, BOARD MEMBER
CHUCK ENGELKEN, BOARD MEMBER



DANNY EARP, BOARD MEMBER
JOHNNY MORALES, BOARD MEMBER
NANCY OJEDA, VICE-PRESIDENT

CITY OF LA PORTE DEVELOPMENT CORPORATION MEETING AGENDA

Notice is hereby given of a meeting of the City of La Porte Development Corporation to be held on February 25, 2019, at the City Hall Council Chambers, 604 W. Fairmont Parkway, La Porte, Texas, beginning at 5:00 PM to consider the following items of business:

- 1. CALL TO ORDER**
- 2. AUTHORIZATIONS**
 - (a)** Consider approval or other action regarding minutes of the meeting held on December 17, 2018. [Lee Woodward, City Secretary]
 - (b)** Consider approval or other action granting Texas Snowbirds Daiquiris & Grill the sum of \$12,380.45 for facade enhancement, to be remitted upon completion of the project. [Ryan Cramer, Economic Development Coordinator]
- 3. SET DATE FOR NEXT MEETING**
- 4. Board member comments regarding matters appearing on agenda; Recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.**
- 5. Executive Session. The La Porte Development Corporation reserves the right to meet in executive session on any agenda item should the need arise and if authorized by the Texas Open Meetings Act, Title 5, Chapter 551, of the Texas Government Code.**
 - (a) Texas Government Code, Section 551.087: Deliberation regarding Economic Development Negotiations:** Meet with City Manager, City Economic Development Coordinator and City Attorney to discuss potential incentive program for expansion of existing business site.
- 6. Reconvene into regular session and consider action, if any, on items discussed in executive session.**
- 7. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, the City of La Porte will provide for reasonable accommodations for persons attending public meetings. To better serve attendees, requests should be received 24 hours prior to the meetings. Please contact Lee Woodward, City Secretary, at 281-470-5019.

CERTIFICATE

I, Lee Woodward, City Secretary, do hereby certify that a copy of the February 25, 2019, La Porte Development Corporation Board agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.LaPorteTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF
POSTING _____

TIME OF
POSTING
TAKEN DOWN

Lee Woodward, City Secretary

RICHARD WARREN, PRESIDENT
NANCY OJEDA, VICE-PRESIDENT
CHUCK ENGELKEN, BOARD MEMBER
VENESSA GUERRERO, BOARD MEMBER



DANNY EARP, BOARD MEMBER
JOHNNY MORALES, BOARD MEMBER
SHELLEY FULLER, BOARD MEMBER

MINUTES OF LA PORTE DEVELOPMENT CORPORATION BOARD MEETING OF DECEMBER 17, 2018

The City of La Porte Development Corporation Board met on **December 17, 2018**, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, 77571, at **5:00 p.m.** to consider the following items of business:

1. CALL TO ORDER

President Richard Warren called the meeting to order at 5:01 p.m. Other members of the La Porte Development Corporation Board present: Board members Morales, Ojeda, and Earp. Absent: Board members Guerrero, Engelken and Fuller. Staff present: City Manager Corby Alexander, City Secretary Patrice Fogarty, Assistant City Manager Jason Weeks, Economic Development Coordinator Ryan Cramer, and Assistant City Attorney Clark Askins.

2. AUTHORIZATIONS

- (a) Consider approval or other action regarding minutes of the August 27, 2018, meeting of the La Porte Development Corporation Board – P. Fogarty

Board member Earp moved to approve the minutes: the motion was adopted unanimously.

- (b) Consider approval or other action regarding appointment of La Porte Development Corporation Board President and Vice President – R. Cramer

Board member Ojeda moved to approve the appointment of Richard Warren as President and Nancy Ojeda as Vice-President of the La Porte Development Corporation Board; the motion was adopted unanimously.

EXECUTIVE SESSION was taken at this time. The City reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code. See executive session below Item No. 6.

3. DISCUSSION AND POSSIBLE ACTION

- (a) Discussion and possible action regarding Project Asteroid –R. Cramer

Board member Ojeda moved to direct Staff to gather more information for Project Asteroid; the motion was adopted unanimously.

(b) Discussion and possible action regarding Project Ant Man –R. Cramer

Board member Ojeda moved to initiate a 60-day public comment period for Project Ant Man; the motion was adopted unanimously.

4. SET DATE FOR NEXT MEETING

Board members set the next meeting date for January 28, 2019.

5. BOARD MEMBER COMMENTS

Board members thanked City Secretary Patrice Fogarty for her services and wished her well in her retirement and welcomed newest Board member Jonny Morales Board member Richard Warren thanked Board members for reappointing him as President and wished everyone “Merry Christmas and a Happy New Year.”

6. EXECUTIVE SESSION – The City reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, including, but not limited to, the following:

Texas Government Code, Section 551.087 – Deliberation regarding Economic Development Negotiations: Meet with City Manager, City Economic Development Coordinator and City Attorney to discuss business prospect proposal.

Texas Government Code, Section 551.087 – Deliberation regarding Economic Development Negotiations: Meet with City Manager, City Economic Development Coordinator and City Attorney to discuss potential incentive program for expansion of existing business site.

Board members adjourned into executive session at 5:04 p.m.

7. RECONVENE into regular session and consider action, if any on item(s) discussed in executive session.

Board members reconvened at 5:55 p.m. No action was taken.

8. ADJOURN - Adjournment was unanimously approved.

Patrice Fogarty, City Secretary

REQUEST FOR LA PORTE DEVELOPMENT CORPORATION AGENDA ITEM

Agenda Date Requested: <u>February 25, 2019</u>
Requested By: <u>Ryan Cramer, Econ. Dev. Coordinator</u>
Department: <u>Administration</u>
Report: <u> </u> Resolution: <u> </u> Ordinance: <u> </u>

<u>Budget</u>	
Source of Funds:	<u>Enhancement Grant</u>
Account Number:	<u>0159892-9931100</u>
Amount Budgeted:	<u>\$220,903</u>
Amount Requested:	<u>\$12,380.55</u>
Budgeted Item:	YES NO

Exhibit: Application
Exhibit: Rendering

SUMMARY & RECOMMENDATION

Texas Snowbirds Daiquiris and Grill is moving into the old Hoppi's building at 1602 West Main Street. In order to have better visibility from the street and improve the look of the building, applicant Melissa Martinez would like some help from the enhancement grant program for a new sign.

Looking in the packet, the lowest bid on paper is Best D Signs, but does not include tax. Adding an 8.25% tax makes it more expensive than the bid the amount requested is based on, from Deer Park Signs.

Action Required by the La Porte Development Corporation:

Approve or take other action as it relates to granting Texas Snowbirds Daiquiris and Grill a façade enhancement grant.

Approved for the La Porte Development Corporation Agenda

Corby D. Alexander, City Manager

PLEASE QUOTE BASED OFF INFORMATION BELOW

TEXAS
SNOW
BIRDS
STREET
SIGN

Logo cut out of aluminum
with back lit acrylic
multi color

24" LED Channel Letters
5" Return Black

Logo cut out of aluminum
with back lit acrylic
multi color

15" LED Channel Letters
5" Return Black

Menu acrylic face

25'

10'

4'

TEXAS
SNOWBIRDS
LOGO

DAIQUIRIS
& GRILL

4'

TEXAS
SNOWBIRDS
LOGO

DAIQUIRIS
TO-GO



La Porte Enhancement Grant Application

Please print clearly. Please submit a completed application to:

Office of Economic Development
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

APPLICANT INFORMATION:

APPLICATION DATE: 1-21-19

Melissa Martinez
Applicant Name

Texas Snowbirds Paiguais & Grill
Business Name

1602 W. Main, La Porte, TX 77571 Ste A
Physical Business Address

Same
Business Owner (if different from applicant)

2421 Seguire Dr. Deer Park, TX 77536
Mailing Address

832483-16627
Contact Phone


Email Address

TYPE OF WORK (check all that apply):

- Façade
- Awnings/Signage
- Beautification
- Parking Lot Improvements

DETAILS OF PLANNED IMPROVEMENTS (attach additional pages if necessary):

Please see the attached quotes of signage to improve building viewing from street view.

Please list the name of each Contractor and/or Project Architect and the Total Amount of each bid. Please, also, attach the original proposals and work estimates:

CONTRACTOR/PROJECT ARCHITECT	TOTAL
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$

BUDGET DETAIL

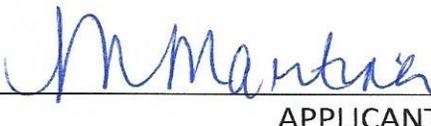
PROJECT EXPENDITURES	FUNDS	FUNDS APPLIED	TOTAL
Façade Rehab	\$	\$	\$
Awnings/Signage	\$	\$	\$
Beautification	\$	\$	\$
Parking Lot Improvements	\$	\$	\$
Other (list):	\$	\$	\$
TOTAL	\$	\$	\$

Total estimated cost of proposed project: \$ _____

Amount requested (up to 50% of total cost, \$2,500 to \$50,000): \$ _____

Please attach color samples, model numbers (for windows, doors, etc.), photos, scaled drawings, and other illustrations of work to be completed. Please include as much detail as possible.

Your signature on this application certifies that you understand and agree with the following statements: I have met with the LPDC and I fully understand the Enhancement Grant procedures and details established. I intend to use these grant funds for the eligible renovation projects, as spelled out in the application. I have not received, nor will I receive insurance monies for this revitalization project, OR I have disclosed all pertinent insurance information. I understand that if I am awarded an Enhancement Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds.



 APPLICANT SIGNATURE

1-21-19

 DATE

WORK ESTIMATE

DATE: 1-15-19
ESTIMATE #: \$23,000

SERVICE PROVIDER

Best D Signs
210 Spencer Hwy
Pasadena TX 77505

CUSTOMER

Melissa M.

Price subject to change if sizing is wrong, Price based off customer picture. Tax not included

ID	DESCRIPTION	HOURS	PER HOUR, \$	TOTAL
1	4' x 25' Aluminum sign with 2' channel letters mounted on			\$12,000.00
2	4' x 10' Aluminum sign with 1'-3" channel letters mounted on			\$8,000.00
3	Street sign- Lexan Reface			\$2,000.00
4	Outside Lexan Menu			\$1,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

SUBTOTAL	\$ 23,000.00
TAX RATE	\$
SALES TAX	\$
SHIPPING AND HANDLING	\$ -
TOTAL	\$ 23,000.00

THANK YOU FOR YOUR BUSINESS!

Signature / Stamp:

Place:

[Free Invoice Templates](#)

Above information is not an invoice and only an estimate of services described above. This estimate is non-contractual.

Describe your condition of the estimate here (i.e. what it includes, what does not, etc.)
If you have any questions concerning this invoice, contact (Name phone number e-mail)

ESTIMATE

Date	Estimate #
01-15-2019	85475

Name / Address
MARKETING PROS 385 6461 SPENCER HWY PASADENA TEXAS 77505 281-384-7151

Description	Qty	Rate	Total
Custom built 4' x 25' cabinet sign all aluminum construction with cut out aluminum end acrylic behind with 24 inch channel letters and LEDs multicolor digital printing 110 V	1		\$14,500.00
Custom built 4' x 10' cabinet sign all aluminum construction with cut out aluminum end acrylic behind with 15 inch channel letters and LEDs multicolor digital printing 110 V	1		\$10,500.00
Custom cut wall-mounted acrylic menu with pricing detail on digital print installed 4x8'	1		\$1,500.00
Two 4' x 10' street sign acrylic with digital printing installed	1		\$2,000.00
Discount	1		-\$1,000.00
All drawings supplied by customer refer back to customer drawings for specifications			

Quote Includes Electrical & Sign Permits	Subtotal	\$27,500.00
	Sales Tax (8.25%)	\$2,268.75
	Total	\$29,768.75

Deer Park Signs
912 W Pasadena Blvd
TX 77536

Invoice

Date	Invoice #
1/18/2019	2775

Bill To
Snowbirds 1602 W. Main La Porte TX 77571

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	4' x 25' Aluminum Box Sign With Backlit Acrylic 2" Aluminum Sq Tube Waterjet Cut Faces Digital Print Backer Includes Installation (Engineer Drawing Required)	8,000.00	8,000.00T
14	24" LED Channel Letters To Read -----Daiquiris & Grill----- 5" Return 100 Watt Power Supply 3M LED Modules Mounted To 4' x 25' Box Sign	336.00	4,704.00T
2	Street Sign 10' x 4' Acrylic Faces With Vinyl Print Installed To Existing Sign	1,200.00	2,400.00T
1	4' x 10' Aluminum Box Sign With Backlit Acrylic 2" Aluminum Sq Tube Waterjet Cut Faces Digital Print Backer Includes Installation (Engineer Drawing Required)	4,500.00	4,500.00T
12	15" LED Channel Letters To Read -----Daiquiris To Go----- 5" Return 100 Watt Power Supply 3M LED Modules Mounted To 4' x 10' Box Sign	210.00	2,520.00T
1	Outdoor Menu- Acrylic Face Mounted To Existing Sign Sales Tax	750.00 8.25%	750.00T 1,887.11

Phone #
281-476-1777

Total	\$24,761.11
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