

LOUIS R. RIGBY  
Mayor  
BRANDON LUNSFORD  
Councilmember At Large A  
STEVE GILLETT  
Councilmember At Large B  
DANNY EARP  
Councilmember District 1



CHUCK ENGELKEN  
Councilmember District 2  
BILL BENTLEY  
Mayor Pro-Tem  
Councilmember District 3  
THOMAS GARZA  
Councilmember District 4  
JAY MARTIN  
Councilmember District 5  
NANCY OJEDA  
Councilmember District 6

## **CITY COUNCIL MEETING AGENDA**

**Notice is hereby given of a Regular Meeting of the La Porte City Council to be held August 12, 2019 , beginning at 6:00 PM and reconvening at 6:00 PM on August 13-15, 2019, until business is concluded, in the City Hall Council Chambers, 604 W. Fairmont Parkway, La Porte, Texas , for the purpose of considering the following agenda items. All agenda items are subject to action.**

- 1. CALL TO ORDER**
- 2. INVOCATION** – The invocation will be given Dr. Dee Spears, Fairmont Park Church.  
**PLEDGES** – Will be led by Councilmember Bill Bentley.  
U.S. Flag  
Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.
- 3. PUBLIC COMMENTS** (Limited to five minutes per person.)
- 4. PUBLIC HEARINGS AND ASSOCIATED ORDINANCES**
  - (a)** The City Council will hold a public hearing to receive comments regarding proposed City of La Porte Wharton Weems Blvd./S. Broadway St. Sidewalk Improvements – SRTS project, and discuss and possibly adopt Resolution 2019-10 in support of project funding and a commitment to project development, implementation, construction, maintenance, management, and financing. [Teresa Evans, Planning and Development Director]
- 5. STATUTORY AGENDA**
  - (a)** Approve the minutes of the City Council meeting held on July 22, 2019. [Mayor Louis R. Rigby]
  - (b)** Presentation, discussion, and possible action regarding appointments and re-appointments to various boards, committees, and commissions. [Mayor Louis R. Rigby]
  - (c)** Presentation, discussion, and possible action regarding the City of La Porte Fiscal Year 2019-2020 Proposed Budget. [Corby Alexander, City Manager]
  - (d)** Presentation, discussion, and possible action regarding a recommended date for holding the public hearing on the City of La Porte's Fiscal Year 2019-2020 Proposed Budget. [Shelley Wolny, Treasurer]
- 6. REPORTS**
  - (a)** Receive report on the Drainage and Flooding Committee meeting. [Councilmember Jay Martin]
- 7. ADMINISTRATIVE REPORTS**
  - Planning and Zoning Commission Meeting, Thursday, August 15, 2019
  - Zoning Board of Adjustment Meeting, Thursday, August 22, 2019
  - Fiscal Affairs Committee Meeting, Monday, August 26, 2019
  - La Porte Development Corporation Board Meeting, Monday, August 26, 2019

- City Council Meeting, Monday, August 26, 2019

**8. EXECUTIVE SESSION**

City Council will meet in Executive Session pursuant to Texas Government Code, Section 551.071 - Consultation with Attorney, Section 551.072 - Deliberation regarding value of real property, to discuss industrial districts and negotiations with industry representatives for terms of new Industrial District Agreements.

**9. RECONVENE** into regular session and consider action, if any, on item(s) discussed in executive session.

**10. COUNCIL COMMENTS** *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilmembers, and City staff, for which no formal action will be discussed or taken.*

**11. ADJOURNMENT**

If, during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive Session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - implementation of security personnel or devices; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (281-470-5019), two working days prior to the meeting for appropriate arrangements.

**CERTIFICATE**

I, Lee Woodward, City Secretary, do hereby certify that a copy of the August 12, 2019, City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.LaPorteTX.gov](http://www.LaPorteTX.gov), in compliance with Chapter 551, Texas Government Code.

DATE OF POSTING \_\_\_\_\_  
TIME OF POSTING \_\_\_\_\_  
TAKEN DOWN \_\_\_\_\_  
\_\_\_\_\_  
Lee Woodward, City Secretary



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>August 12, 2019</u>
Requested By: <u>Teresa Evans</u>
Department: <u>Planning and Development</u>
<input type="radio"/> Report <input checked="" type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	<u>N/A</u>
Account Number:	<u></u>
Amount Budgeted:	<u></u>
Amount Requested:	<u></u>
Budgeted Item:	<input type="radio"/> Yes <input type="radio"/> No

**Exhibits:**      Resolution 2019-10  
                    Location Map

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### SUMMARY

The Texas Department of Transportation's (TxDOT) Safe Routes to School (SRTS) grant program facilitates walking and biking to school within two (2) miles of K-8 schools. In response to a 2019 SRTS call for projects, City staff submitted a pre-application to install a sidewalk along the south side of Wharton Weems Blvd. from Fairway Dr. (at the entrance of Lakes at Fairmont Greens subdivision) to S. Broadway St. and continuing south along the west side of S. Broadway St. to Andrews Ct. (at the entrance of Retreat at Bay Forest South subdivision). Bayshore Elementary School is located within two miles of the proposed project location.

TxDOT has determined the Wharton Weems Blvd./S. Broadway St. sidewalk project meets eligibility requirements. TxDOT has authorized the City to proceed with preparation and submittal of a detailed application. The City's cost estimate for this project is \$508,806.00.

The detailed application requires proof of public engagement and a resolution in support of project funding, including the construction budget and TxDOT's administrative cost; the City's willingness to commit to the project's development, implementation, construction, maintenance, management and financing; and entering into an advanced funding agreement with TxDOT. A public hearing allows citizens to provide comments to City Council and meets the public engagement application requirement.

If TxDOT awards grant funds for this project, staff will submit a request to City Council to consider approval of a funding agreement and the appropriation of advanced project funding. This is a reimbursable grant and no local match is required.

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### RECOMMENDED MOTION

I move to authorize the City Manager to apply for a Texas Department of Transportation (TxDOT) Safe Routes to School (SRTS) grant and approve Resolution 2019-10 in support of project funding and a commitment to project development, implementation, construction, maintenance, management and financing.

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**Approved for the City Council meeting agenda**

\_\_\_\_\_  
**Corby D. Alexander, City Manager**

\_\_\_\_\_  
**Date**

**RESOLUTION 2019-10**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PORTE, TEXAS, SUPPORTING AN APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA)/SAFE ROUTES TO SCHOOL-INFRASTRUCTURE (SRTS) PROGRAMS; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAWS; AND PROVIDING AN EFFECTIVE DATE HEREOF.**

**WHEREAS**, the SRTS funds may be used for development of plans, specifications, and estimates; environmental documentation; and construction of pedestrian and/or bicycle infrastructure. The SRTS funds do not require a local match. As the Project Sponsor, the Local Government would be responsible for all non-reimbursable costs and 100% of overruns, if any, for SRTS funds;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LA PORTE:**

**Section 1.** The City of La Porte supports funding the project, City of La Porte Wharton Weems Blvd. / S. Broadway St. Sidewalk Improvements - SRTS, as described in the Local Government's 2019 TASA/SRTS Detailed Application including the construction budget, TxDOT's administrative cost, and the required local match (if any) and is willing to commit to the project's development, implementation, construction, maintenance, management and financing. The City of La Porte is willing and able to authorize, by resolution or ordinance, the Local Government to enter into an agreement with TxDOT should the project be selected for funding.

**Section 2.** The City Council officially finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council is posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Resolution and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

**Section 3.** This resolution shall be effective upon its passage and approval.

**PASSED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_ 2019.**

CITY OF LA PORTE, TEXAS

\_\_\_\_\_  
Louis R. Rigby, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Lee Woodward, City Secretary

\_\_\_\_\_  
Clark Askins, Assistant City Attorney



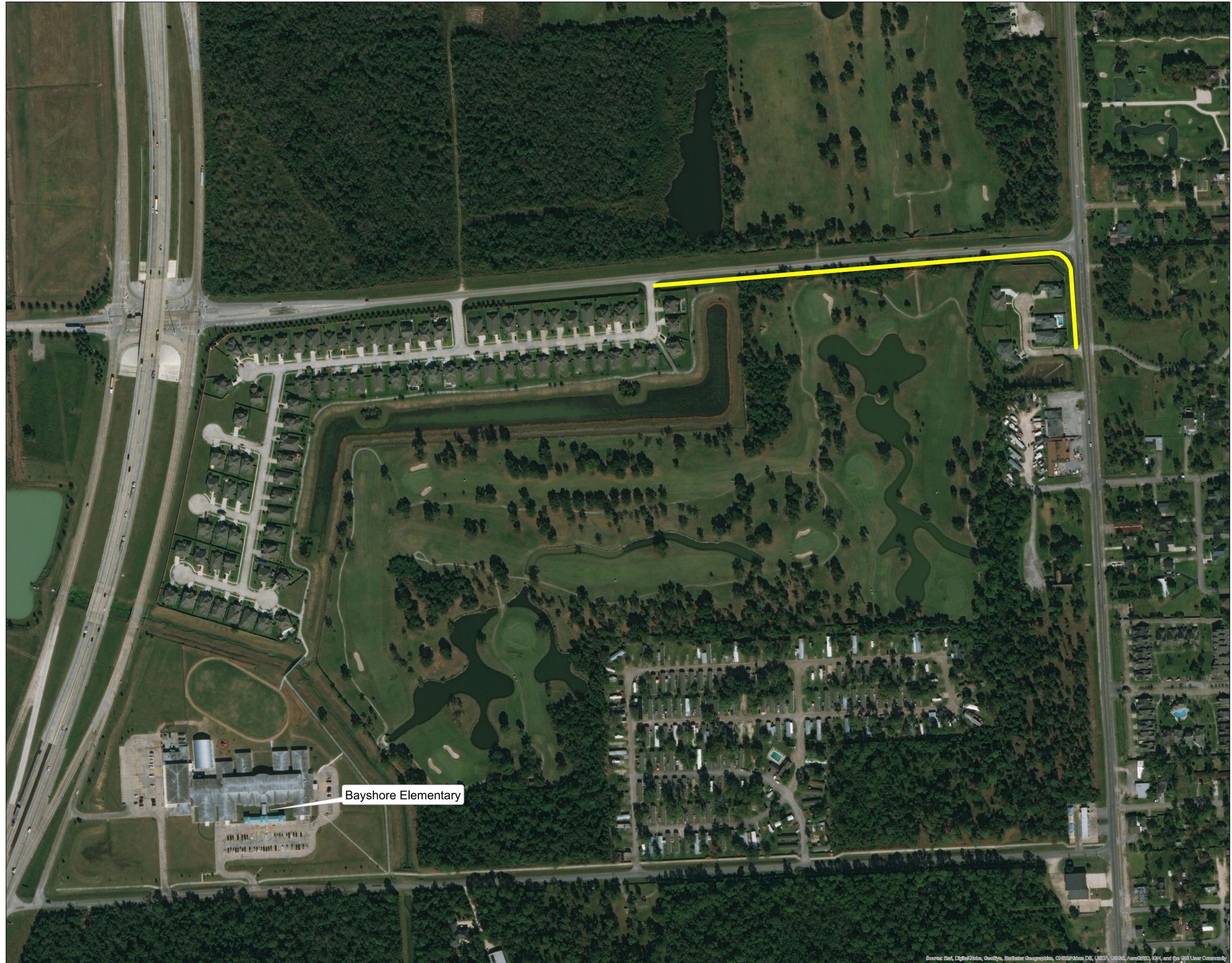
Wharton Weems Blvd  
and  
S Broadway St  
Sidewalk Improvements  
Safe Routes to School

 Proposed Sidewalk Placement



0.1

Miles



Bayshore Elementary

**LOUIS RIGBY**  
Mayor  
**BRANDON LUNSFORD**  
Councilperson At Large A  
**STEVE GILLETT**  
Councilperson At Large B  
**DANNY EARP**  
Councilperson District 1  
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**BILL BENTLEY**  
Councilperson District 3  
Mayor Pro-Tem  
**THOMAS GARZA**  
Councilperson District 4  
**JAY MARTIN**  
Councilperson District 5  
**NANCY OJEDA**  
Councilperson District 6

## MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LA PORTE JULY 22, 2019

The City Council of the City of La Porte met in a regular meeting on Monday, July 22, 2019, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at 6:00 p.m., with the following in attendance:

**Councilpersons present:** Louis Rigby, Thomas Garza, Steve Gillett, Danny Earp, Bill Bentley, Brandon Lunsford, Jay Martin, Nancy Ojeda

**Councilpersons absent:** Chuck Engelken

**Council-appointed officers present:** Corby Alexander, City Manager; Lee Woodward, City Secretary; Clark Askins, Assistant City Attorney

1. **CALL TO ORDER** – Mayor Rigby called the meeting to order at 6:00 p.m.

2. **INVOCATION** – The invocation was given by Pastor Philip Dunn, Lighthouse Baptist Church.

**PLEDGES** – The pledges of allegiance to the U.S. and Texas flags were led by Councilperson Brandon Lunsford.

### 3. PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS

(a) Recognition of Float Entry Winners for the 4<sup>th</sup> of July Parade. [Mayor Louis R. Rigby]

(b) Recognition of the Employees of the Second Quarter 2019 – Sharon Harris, Deputy City Secretary, and LPPD Patrol Officer Luis Gonzalez. [Mayor Louis R. Rigby]

4. **PUBLIC COMMENTS** (Limited to five minutes per person.) Wyatt Smith spoke about La Porte Boy's Baseball teams going to their championships and discussed his opposition to any land in La Porte being rezoned for warehouses. Sue Sabin offered her support for additional warehouse construction on 16<sup>th</sup> Street.

5. **CONSENT AGENDA** (*Approval of Consent Agenda items authorizes each to be implemented in accordance with staff recommendations provided. An item may be removed from the Consent Agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting*)

(a) **Approve the minutes of the City Council meeting held on July 8, 2019.** [Mayor Louis R. Rigby]

(b) **Award Bid Number #19015 for Hillridge Water Plant Improvements Phase II.** [Ray Mayo, Interim Public Works Director]

Councilperson Bentley moved to approve the consent agenda; the motion was adopted, 8-0.

### 6. PUBLIC HEARINGS AND ASSOCIATED ORDINANCES

(a) **The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2019-3748 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Special Conditional Use Permit #19-91000004, to allow for the redevelopment of the existing pre-check truck facility on a 20.769-acre tract of land located at 900 E. Barbour's Cut Blvd., and legally described as Reserve A, Block 1, Port of Houston Authority, followed**

by discussion and possible action to consider adopting Ordinance 2019-3748 amending the Code of Ordinances of the City of La Porte, Chapter 106 'Zoning' by granting Special Conditional Use Permit #19-9100004, to allow for the redevelopment of the existing pre-check truck facility on a 20.769-acre tract of land located at 900 E. Barbours Cut Blvd., and legally described as Reserve A, Block 1, Port of Houston Authority. [Ian Clowes, City Planner]

Mayor Rigby opened the public hearing at 6:19 p.m. Ian Clowes, City Planner, provided a presentation. The Mayor closed the public hearing at 6:35 p.m.

Councilperson Earp moved to adopt Ordinance 2019-3748 amending the Code of Ordinances of the City of La Porte, Chapter 106 'Zoning' by granting Special Conditional Use Permit #19-9100004, to allow for the redevelopment of the existing pre-check truck facility on a 20.769-acre tract of land located at 900 E. Barbours Cut Blvd., and legally described as Reserve A, Block 1, Port of Houston Authority: the motion was adopted, 7-1, Councilperson Garza voting against.

- (b) **The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2019-3749 amending the Code of Ordinances of the City of La Porte, Chapter 106 'Zoning' by granting Special Conditional Use Permit #19-9100005, to allow for additional senior living units in the Morgan's Landing development on a 9-acre tract of land located at 3300 Bay Area Blvd., and legally described as Reserve C, Block 1, Bay Area 28, followed by discussion and possible action to consider adopting Ordinance 2019-3749 amending the Code of Ordinances of the City of La Porte, Chapter 106 'Zoning' by granting Special Conditional Use Permit #19-9100005, to allow for additional senior living units in the Morgan's Landing development on a 9-acre tract of land located at 3300 Bay Area Blvd., and legally described as Reserve C, Block 1, Bay Area 28. [Ian Clowes, City Planner]**

Councilperson Earp has filed a conflict of interest affidavit on the item and did not participate in discussion or vote. Mayor Rigby opened the public hearing at 6:40 p.m. Ian Clowes, City Planner, provided a presentation. The Mayor closed the public hearing at 6:50 p.m.

Councilperson Martin moved to adopt Ordinance 2019-3749 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Special Conditional Use Permit #19-9100005, to allow for additional senior living units in the Morgan's Landing development on a 9-acre tract of land located at 3300 Bay Area Blvd., and legally described as Reserve C, Block 1, Bay Area 28: the motion was adopted, 7-0.

- (c) **The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2019-3750 amending the City's Future Land Use Map Component of the Comprehensive Plan for an approximately 5.051 acre tract of land located at the NE corner of S. 16th St. and the W. M St. ROW, legally described as Lots 1-32, Block 1144 and Lots 1-32, Block 1143, La Porte Subdivision, by changing the land use designation from "Commercial" to "Light Industrial", followed by discussion and possible action regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2019-3750 amending the City's Future Land Use Map Component of the Comprehensive Plan for an approximately 5.051 acre tract of land located at the NE corner of S. 16th St. and the W. M St. ROW, legally described as Lots 1-32, Block 1144 and Lots 1-32, Block 1143, La Porte Subdivision, by changing the land use designation from "Commercial" to "Light Industrial". [Ian Clowes, City Planner]**

Councilperson Bentley moved to postpone items 6c, 6d, and 6e until the August 26 meeting; the motion was adopted, 8-0.

- (d) **The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2019-3751 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by granting Zone Change #19-9200002, a change from General Commercial (GC) to Planned Unit Development (PUD) for a 5.051 acre tract of land located at the NE corner of S. 16th St. and the W. M St. ROW, legally described as Lots 1-32, Block 1144 and Lots 1-32, Block 1143, La Porte Subdivision, followed by discussion and possible action to consider adopting Ordinance 2019-3751 amending the Code of Ordinances of the City of La Porte, Chapter 106 "Zoning" by**

granting Zone Change #19-9200002, a change from General Commercial (GC) to Planned Unit Development (PUD) for a 5.051 acre tract of land located at the NE corner of S. 16th St. and the W. M St. ROW, legally described as Lots 1-32, Block 1144 and Lots 1-32, Block 1143, La Porte Subdivision. [Ian Clowes, City Planner]

Councilperson Bentley moved to postpone items 6c, 6d, and 6e until the August 26 meeting; the motion was adopted, 8-0.

- (e) **The City Council will hold a public hearing to receive comments regarding a recommendation by the Planning and Zoning Commission to adopt Ordinance 2019-3752 amending the Code of Ordinances of the City of La Porte, Chapter 106 “Zoning“ by granting Special Conditional Use Permit #19-9100003 to allow for an industrial office/warehouse facility on a 5.051 acre tract of land, legally described as Lots 1-32, Block 1144 and Lots 1-32, Block 1143, La Porte Subdivision in the Planned Unit Development (PUD) zoning district; Discussion, and possible action to consider adopting Ordinance 2019-3752 amending the Code of Ordinances of the City of La Porte, Chapter 106 “Zoning“ by granting Special Conditional Use Permit #19-9100003 to allow for an industrial office/warehouse facility on a 5.051 acre tract of land, legally described as Lots 1-32, Block 1144 and Lots 1-32, Block 1143, La Porte Subdivision in the Planned Unit Development (PUD) zoning district. [Ian Clowes, City Planner]**

Councilperson Bentley moved to postpone items 6c, 6d, and 6e until the August 26 meeting; the motion was adopted, 8-0.

- (f) **The City Council will hold a public hearing to receive comments regarding a recommendation by the La Porte Fire Control, Prevention, and Emergency Medical Services District Board to adopt proposed budget for the fiscal year which begins October 1, 2019, as approved by the Board of Directors of the District at its meeting held on June 18, 2019; consider approval of proposed budget of the La Porte Fire Control, Prevention, and Emergency Medical Services District. [Donald Ladd, Assistant Fire Chief]**

Mayor Rigby opened the public hearing at 6:54 p.m. Donald Ladd, Assistant Fire Chief, provided a presentation. The Mayor closed the public hearing at 7:11 p.m.

Councilperson Ojeda moved to approve the proposed budget of the La Porte Fire Control, Prevention, and Emergency Medical Services District Board beginning October 1, 2019; the motion was adopted, 8-0.

- (g) **The City Council will hold a public hearing to receive comments regarding a recommendation by staff to deny retail electric rate increase proposed by CenterPoint Energy Houston Electric, LLC for customers within the City of La Porte; discussion and possible action to consider adopting Ordinance 2019-3753, denying retail electric rate increase proposed by CenterPoint Energy Houston Electric, LLC., for customers within the City of La Porte. [Corby Alexander, City Manager]**

Mayor Rigby opened the public hearing at 7:12 p.m. Corby Alexander, City Manager, provided a presentation. The Mayor closed the public hearing at 7:14 p.m.

Councilperson Ojeda moved to adopt Ordinance 2019-3753, denying a retail electric rate increase proposed by CenterPoint Energy Houston Electric, LLC., for customers within the City of La Porte; the motion was adopted, 8-0.

## 7. STATUTORY AGENDA

- (a) **Presentation, discussion, and possible action to adopt Ordinance 2019-3754, amending the La Porte Code of Ordinances Chapter 22, “Businesses”, regarding regulation of massage business establishments. [Councilpersons Garza, Lunsford, and Bentley]**

Councilperson Garza moved to adopt Ordinance 2019-3754, amending the La Porte Code of Ordinances Chapter 22, “Businesses”, regarding regulation of massage business establishments, by amending the ordinance by striking the words “have been charged with or” and “charge or” in Sec. 22-418(a)(3); the motion was adopted, 8-0.

**(b) Presentation, discussion, and possible action on a presentation regarding salary for certain City positions [Matt Hartlieb, Human Resources Manager]**

Councilperson Earp directed staff to keep the rate structure but make market-based moves within the structure and then consider salary adjustments as needed to bring back a proposal to get midpoints to market levels, at a minimum; the motion was adopted 8-0.

**8. REPORTS**

**(a) Receive a report on the La Porte Development Corporation Board Meeting. [Councilperson Nancy Ojeda]**

Councilperson Ojeda reported on the La Porte Development Corporation Board meeting held at 5:00 p.m., relaying that the Board:

- approved an awning, façade, and signage enhancement grant application of \$6,998.73 for 508 West Main Street;
- requested that staff set a meeting for the vendor and some of the Board members to finalize design proposals for Main Street traffic control boxes and connect with the high school regarding further art design;
- approved a parking lot, striping, and landscaping enhancement grant application of \$23,750.00 for 10424 Spencer Highway, contingent upon a prefabricated building being installed according to code; and
- approved capital funding of projects for the next two years.

**9. ADMINISTRATIVE REPORTS**

- Drainage and Flooding Committee Meeting, Monday, August 12, 2019
- Budget Workshop Meetings, week of August 12<sup>th</sup>
- Planning and Zoning Commission Meeting, Thursday, August 15, 2019
- Zoning Board of Adjustment Meeting, Thursday, August 22, 2019
- City Council Meeting, Monday, August 26, 2019

City Manager Corby Alexander offered that INEOS has executed the agreement approved recently.

**10. COUNCIL COMMENTS regarding matters appearing on the agenda; recognition of community members, city employees, and upcoming events; inquiry of staff regarding specific factual information or existing policies.**

Councilpersons recognized the Rotary Club, George Watkins, and the Float Entry Winners for the 4<sup>th</sup> of July Parade; congratulated Employees of the Second Quarter 2019; thanked Mr. Hartlieb and his staff for work on the salary study; shared the pleasure of attending the LPPD awards ceremony; acknowledged Lt. Dietrich's creative work to help fund the Animal Shelter; hoped for publicity for the \$12 million grant for San Jacinto College for IT training; noted and upcoming opportunity to speak to children about bullying; wished good health and offered appreciation to Pastor Dunn; gave wedding anniversary wishes to Mr. Ojeda; suggested designating a parking space for Employee of the Quarter; encouraged the City staff for the discussion on salaries; commended the Council for the changes to the massage business ordinance; congratulated new EMS Chief Lisa Camp and Asst. Chief Shawn Kominek; inquired about the retired flag depository; and recounted visiting with Harris County Commissioner's Court on fund distribution.

**11. EXECUTIVE SESSION – The City Council reserves the right to meet in closed session on any agenda item, should the need arise, and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code, in accordance with the authority contained in:**

**City Council will meet in closed session pursuant to Texas Government Code Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - regarding City Secretary Lee Woodward.**

**City Council will meet in closed session pursuant to Texas Government Code Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - regarding City Manager Corby Alexander.**

The Council adjourned into executive session at 8:31 p.m.

**12. RECONVENE into regular session and consider action, if any, on item(s) discussed in executive session.**

The Council reconvened into open session at 11:19 p.m. Councilperson Martin moved to increase the salary of the City Secretary by 4% and that the City Secretary would be exempt from any salary increases made in the next budget cycle; the motion was adopted, 8-0. Councilperson Martin moved to increase the salary of the City Manager by 4% and that the City Manager would be exempt from any salary increases made in the next budget cycle; the motion was adopted, 7-1, Councilperson Garza voting against.

**ADJOURN** – Without objection, Mayor Rigby adjourned the meeting at 11:21 p.m.

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Lee Woodward, City Secretary



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>August 12, 2019</u>
Requested By: <u>Annual Council item</u>
Department: <u>City Council</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	_____
Account Number:	_____
Amount Budgeted:	_____
Amount Requested:	_____
Budgeted Item:	<input type="radio"/> Yes <input type="radio"/> No

### Exhibits:

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### SUMMARY

*The majority of board, commission, and committee positions have terms that end on August 31 of a particular year. Staff has determined the individuals listed below seek reappointment (all are reappointments unless noted otherwise) and have not brought forward any concerns about their service for consideration.*

**Airport Advisory Board** – three-year terms

Deborah Rihn-Harvey as Fixed Base Operator Lessee  
Tucker Grant as Licensed Pilot with Aircraft Housed at Airport  
Gideon Jones as Resident Licensed Pilot with Aircraft Housed at Airport

**Building Codes Appeals Board** – three-year terms

Bryan Moore, Jr.

**Ch. 172 Employee, Retiree Insurance and Benefits Board** – two-year terms

Donna O'Connor  
Juliane Graham

**Fire Control, Prevention & Emergency Medical Services District Board** – two-year terms

Patrick McElroy  
Steve Gillett  
Ronald Nowetner  
Dewey Walls, Jr.

**La Porte Area Water Authority (LPAWA)** – two-year terms

Cambria Beasley  
Stephen Barr  
Doug Martin

**La Porte Development Corporation Board** - two-year terms

Chuck Engelken  
Nancy Ojeda  
Richard Warren

**La Porte Health Authority** – two-year terms

Abdul R. Moosa, M.D.  
Robert D. Johnston, M.D.

**La Porte Tax Increment Reinvestment Zone Number One (TIRZ #1) Board of Directors** – two-year terms

Peggy Antone  
Alton Porter  
Doug Martin

**La Porte Redevelopment Authority** – two-year terms *(This is the same membership as the TIRZ Board, but the Mayor is required to appoint the members to this board, including the LPISD and Harris County appointments to the TIRZ.)*

Peggy Antone  
Alton Porter  
Doug Martin

**Planning and Zoning Commission** – three-year terms

Councilperson Martin is reappointing Lou Ann Martin as the District 5 member  
Councilperson Lunsford is appointing Donna O'Connor as the At Large A member

**City Representative to the Southeast Texas Housing Finance Corporation Board** –

*Council may appoint for up to a six-year term*

Betty Moore

**Zoning Board of Adjustment** – two-year terms

Nettie Warren  
Phillip Hoot  
Pat McCabe

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**RECOMMENDED MOTION**

I move to approve the board appointments and reappointments as presented.

*Should there be a wish to handle a particular board or individual separately, the easiest way is to Move to approve the appointments as listed except for the (name of board/committee). That particular board can be moved separately or only certain members moved for appointment/reappointment.*

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**Approved for the City Council meeting agenda**

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**Corby D. Alexander, City Manager**

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**Date**



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>August 12, 2019</u>
Requested By: <u>Corby Alexander, City Manager</u>
Department: <u>CMO</u>
<input checked="" type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	_____
Account Number:	_____
Amount Budgeted:	_____
Amount Requested:	_____
Budgeted Item:	<input type="radio"/> Yes <input type="radio"/> No

**Exhibits:** FY 2019-20 Budget Workshop

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### SUMMARY

Staff will be presenting information regarding the proposed fiscal year 2019-2020 budget.

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### RECOMMENDED MOTION

Receive information from staff regarding the proposed fiscal year 2019-2020 budget and take appropriate action.

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**Approved for the City Council meeting agenda**

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

# City of La Porte

## FY 2019-20 Budget Workshop

Week of August 12, 2019





# Economic Picture

Major Development Activity in FY 2018-19:

- Morgan's Landing (642 residential single-family homes), Artesia La Porte (82 patio single-family homes), Bayway Development (16 duplexes, total of 32 units), Domaine at La Porte (350 unit multi-family apartments), Hawthorne at Bay Forest (294 unit multi-family apartments), Morgan's Landing Senior Living (max 240 unit), and La Porte Skilled Nursing.

Historical Residential Building Permits (by Fiscal Year):

2014	2015	2016	2017	2018	2019*
61	84	61	46	58	116

Historical Commercial Building Permits (by Fiscal Year):

2014	2015	2016	2017	2018	2019*
25	33	27	22	13	22

Historical New Construction Values in millions (by Fiscal Year):

2014	2015	2016	2017	2018
\$29.99	\$23.53	\$46.99	\$97.57	\$38.73



# Budget Highlights for Fiscal Year 2020

- No increase in property tax rate
- No utility fund rate increase
- Merit increases for non-civil service employees (\$532,412)
- Market adj. for non-civil service, non-emergency employees (\$967,588)
- Meet & confer increases for civil service employees (\$281,702)
- No change to health insurance employee contributions
- Capital projects of approximately \$14.4 million  
*(Including \$3.2 million from Street Maintenance Sales Tax Funding)*
- Vehicle replacement of \$1,368,824
- \$5.5 million from the General Fund for CIP
- \$2 million transfer from General Fund for Insurance Fund

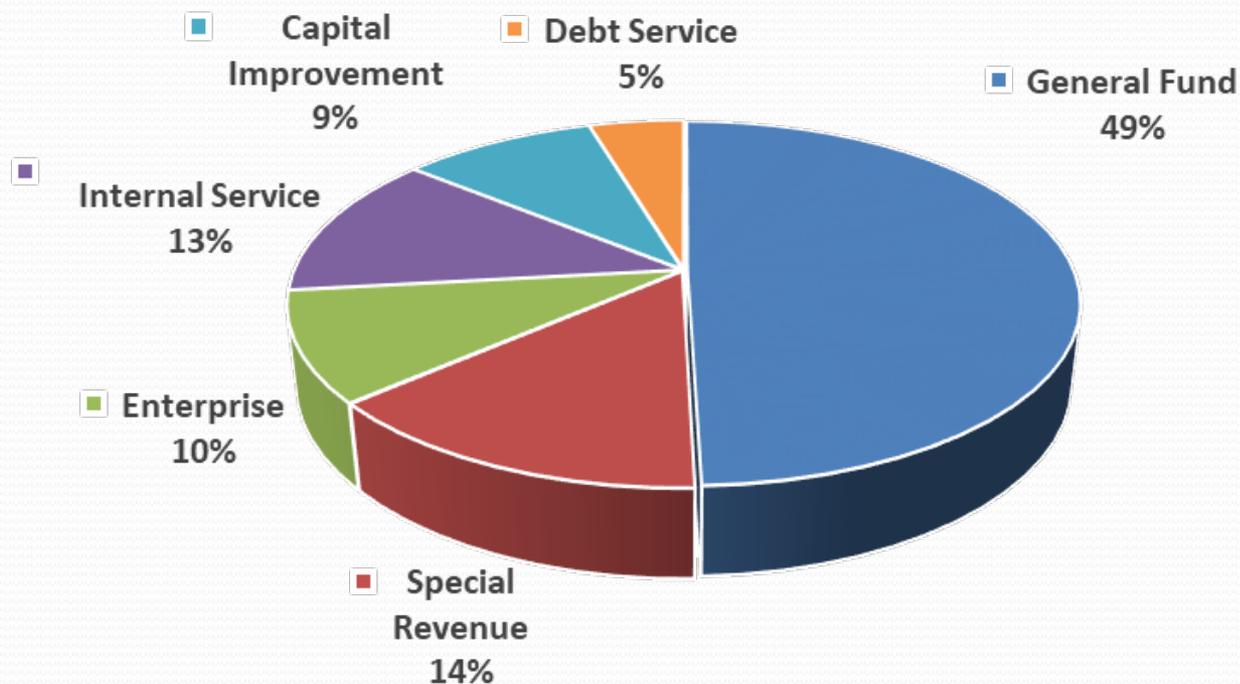


# Revenues - All Funds (in millions)

Description	Actual 2017-18	Budget 2018-19	Revised 2018-19	Projected 2019-20	Percent Change
General Property Taxes	\$ 22.19	\$ 20.82	\$ 22.27	\$ 22.42	7.69%
Franchise Fees	2.62	2.92	2.95	3.10	6.34%
Sales Taxes	11.66	10.00	11.60	11.00	10.00%
Industrial Payments	14.15	13.75	14.55	14.00	1.82%
Other Taxes	0.89	0.79	0.84	0.84	6.33%
License & Permits	0.67	0.65	0.99	0.33	-48.97%
Fines & Forfeits	2.09	1.69	2.18	1.91	13.27%
Charges for Services	9.09	9.35	9.43	9.76	4.46%
Parks & Recreation	0.26	0.28	0.27	0.28	-1.04%
Recreation & Fitness Cent	0.24	0.27	0.24	0.24	-7.99%
Employee Health Service	5.42	6.01	6.09	6.16	2.54%
Water Revenue	6.38	5.98	6.01	6.15	2.75%
Wastewater Revenue	3.66	3.43	3.44	3.43	0.01%
Intergovernmental	0.89	0.24	0.40	7.77	3102.17%
Miscellaneous	0.20	0.10	0.12	0.11	4.96%
Operating Transfers	10.32	7.58	7.58	13.40	76.82%
Other Financing Sources	0.13	0.13	0.13	0.13	-0.01%
Interest	1.17	0.58	1.37	1.03	78.21%
<b>Grand Total All Revenue</b>	<b>\$ 92.02</b>	<b>\$ 84.56</b>	<b>\$ 90.44</b>	<b>\$ 102.07</b>	<b>20.71%</b>

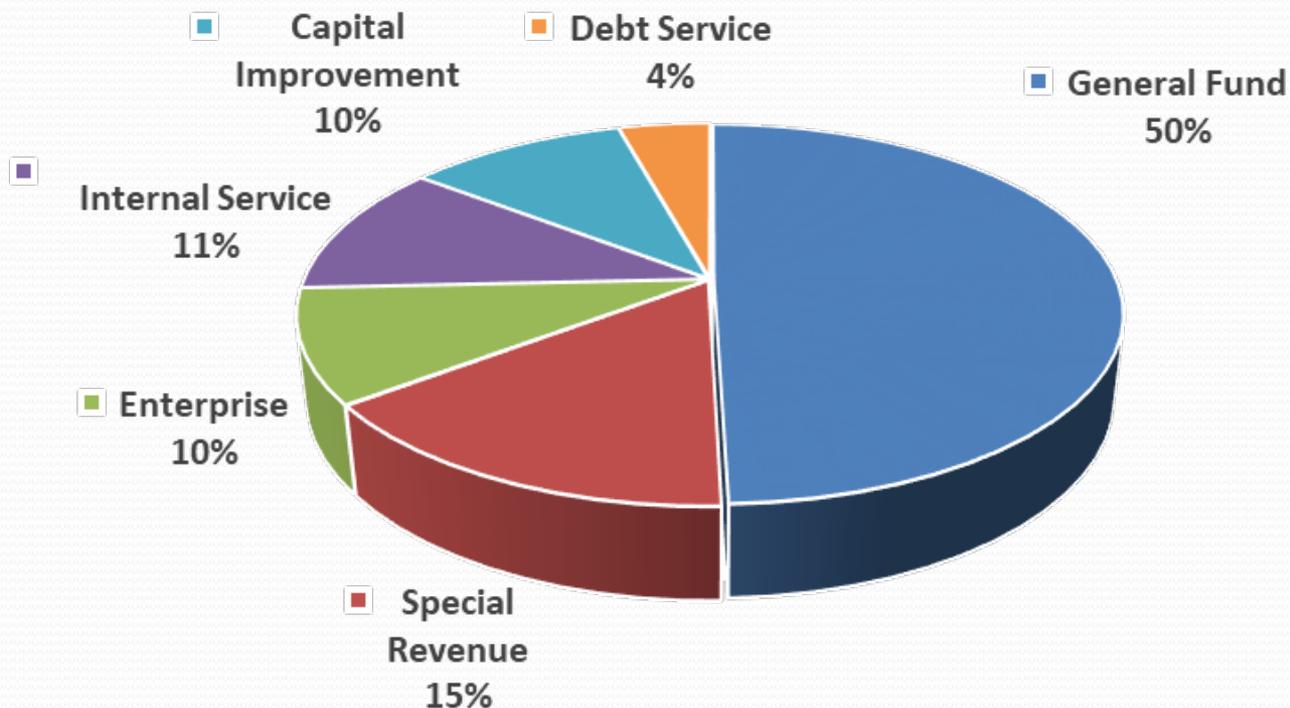


# FY 2019-20: Total Revenues \$102,068,450





# FY 2019-20: Total Expenditures (Expenses) \$109,442,893





# Consolidated Summary of All Funds

<i>(In millions)</i>	<b>Working Capital 09/30/19</b>	<b>FY 19-20 Revenues</b>	<b>FY 19-20 Expenses</b>	<b>Working Capital 09/30/20</b>
<b>General Fund</b>	\$ 53.77	\$ 50.58	\$ 54.24	\$ 50.11
<b>Special Revenue</b>	8.84	12.86	13.31	8.39
<b>Enterprise</b>	10.98	9.90	10.54	10.33
<b>Internal Service</b>	8.67	12.98	12.26	9.39
<b>Capital Improvement</b>	4.55	11.06	14.44	1.18
<b>Debt Service</b>	4.41	4.69	4.66	4.44
	91.22	102.07	109.44	83.84
<b>Operating Transfers</b>		14.31	14.31	
<b>Total Revenues &amp; Expenditures (Excluding Transfers)</b>		\$ 87.76	\$ 95.13	



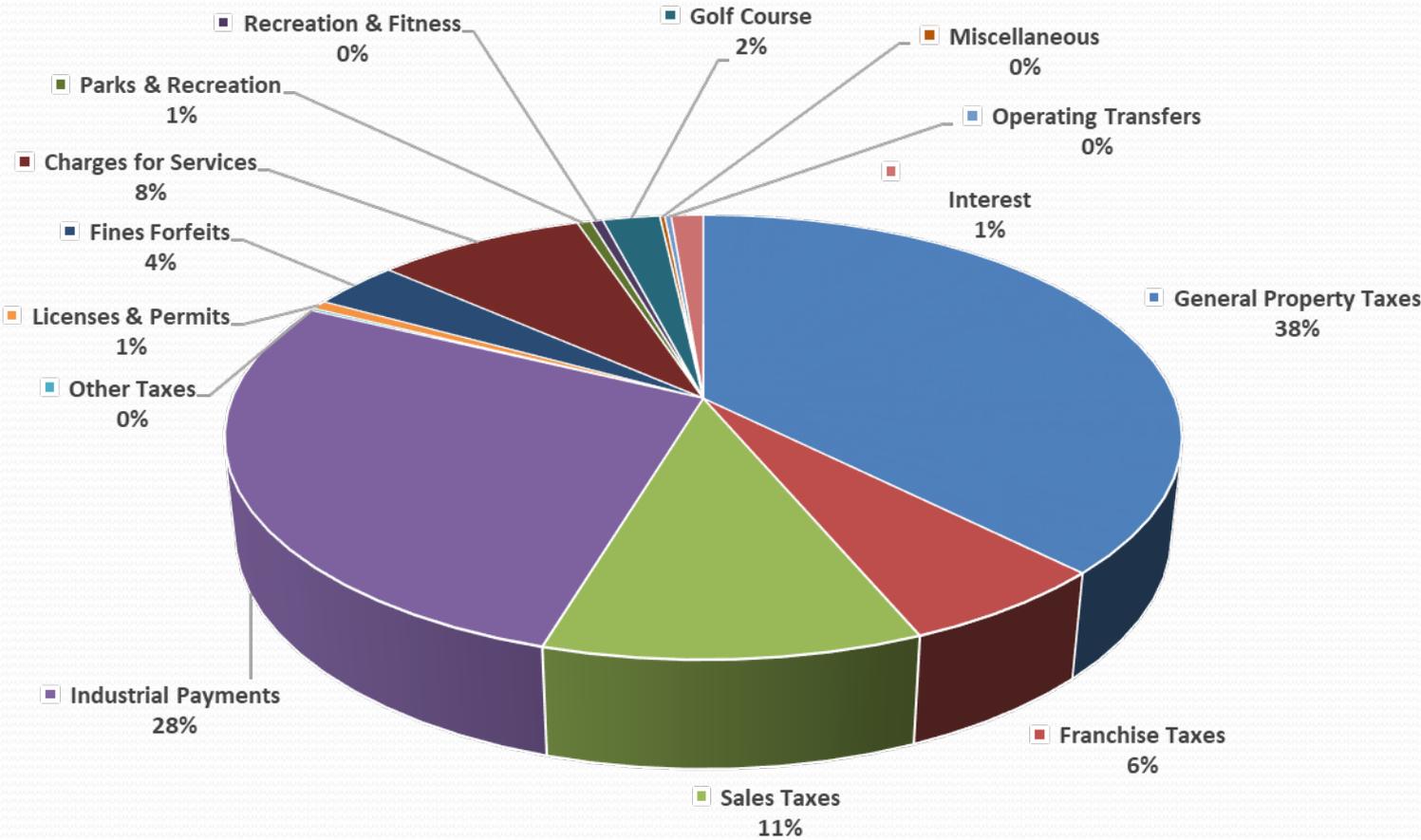
# General Fund Revenues

Revenues: <i>(in millions)</i>	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Projected 2019-20	Percent Change
General Property Taxes	\$ 18.752	\$ 17.677	\$ 18.805	\$ 19.005	7.52%
Franchise Taxes	2.621	2.919	2.950	3.104	6.34%
Sales Taxes	5.830	5.000	5.800	5.500	10.00%
Industrial Payments	14.148	13.750	14.554	14.000	1.82%
Other Taxes	0.091	0.090	0.090	0.090	0.00%
Licenses & Permits	0.669	0.646	0.989	0.330	-48.97%
Fines Forfeits	1.867	1.560	1.968	1.773	13.69%
Charges for Services	4.174	4.195	4.229	4.226	0.76%
Parks & Recreation	0.262	0.279	0.266	0.276	-1.04%
Recreation & Fitness	0.237	0.265	0.240	0.244	-7.99%
Golf Course	1.013	1.153	1.110	1.156	0.21%
Miscellaneous	0.189	0.100	0.100	0.100	0.00%
Operating Transfers	0.127	0.127	0.127	0.127	0.00%
Interest	0.653	0.400	0.850	0.650	62.50%
<b>Total Revenues</b>	<b>\$ 50.633</b>	<b>\$ 48.160</b>	<b>\$ 52.076</b>	<b>\$ 50.581</b>	<b>5.03%</b>



# FY 2019-20 General Fund Revenues

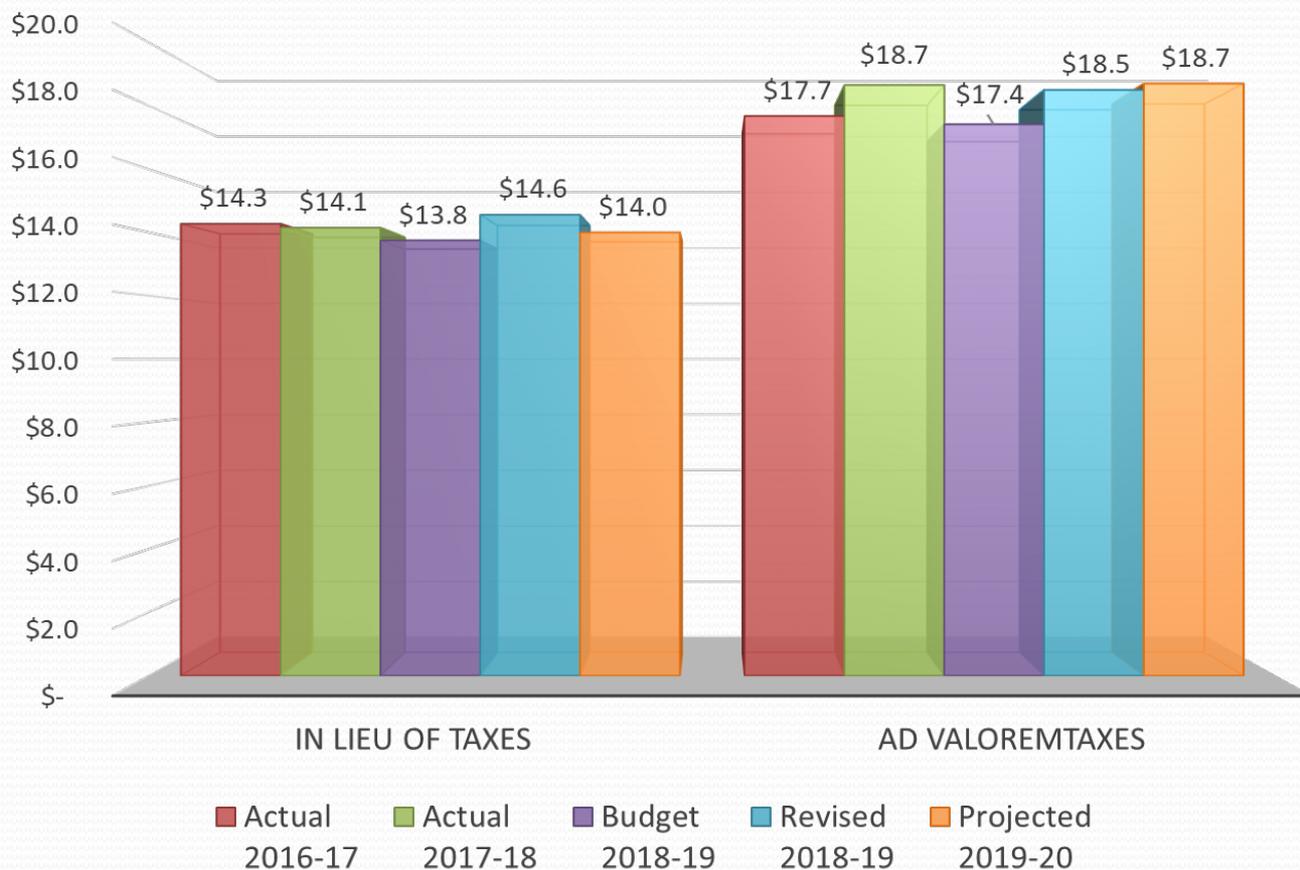
## \$50,580,627





# General Fund Revenues In Lieu of Taxes & Ad Valorem Taxes

In millions

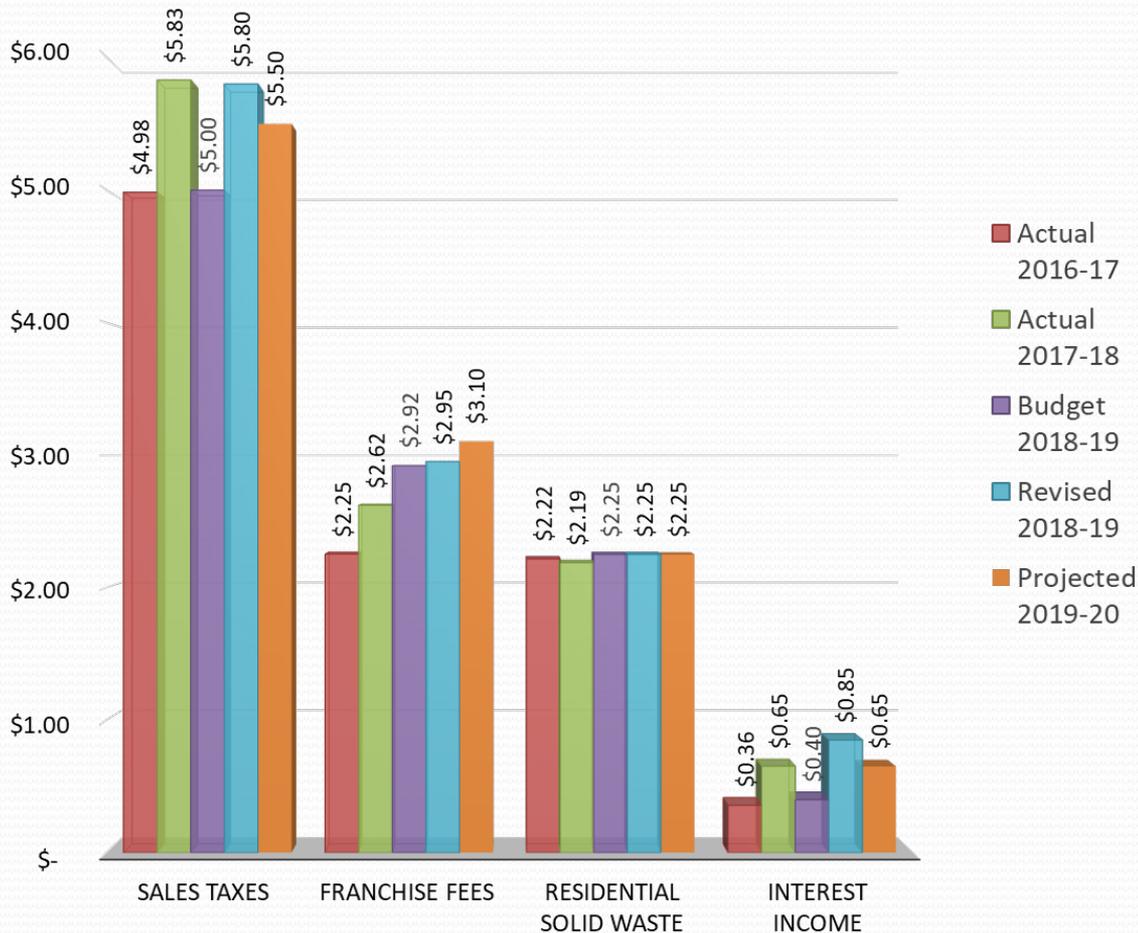




# General Fund Revenues

## Sales Tax, Franchise Taxes, Residential Solid Waste and Interest

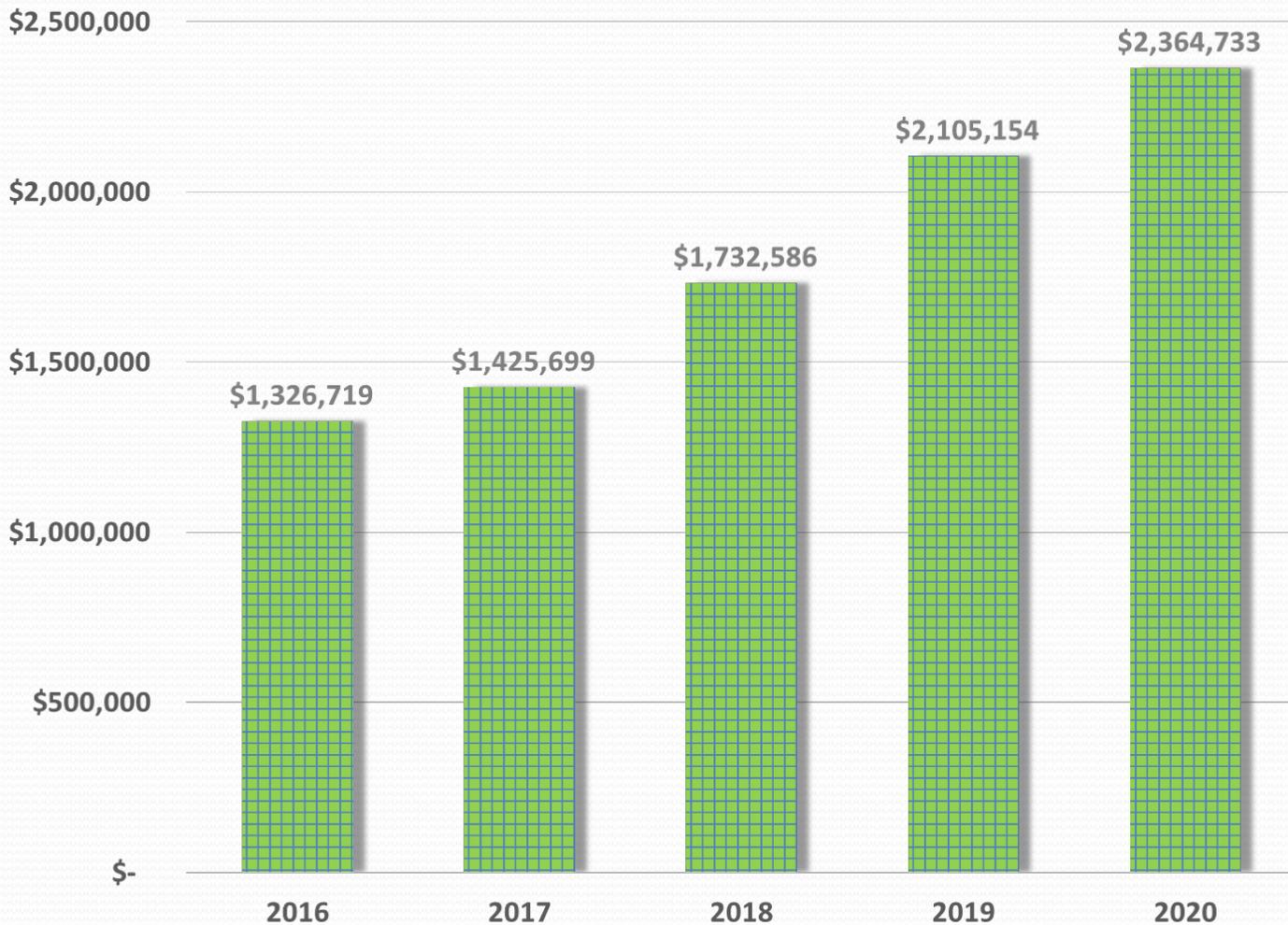
In millions





# General Fund Revenues

## Electrical Franchise Fees





# General Fund Revenues

## Telecommunication Franchise Fees





# General Fund Expenditures by Department (in millions)

General Fund	Actual FY 2017-18	Budget FY 2018-19	Estimated FY 2018-19	Proposed FY 2019-20	Change	Percent Change
Emergency Services	\$5.07	\$5.26	\$5.23	\$6.37	+\$1.11	+21.15%
Police	12.93	14.15	13.09	13.81	-0.34	-2.39%
Golf Course	1.56	1.71	1.61	1.67	-0.04	-2.06%
Administration	5.51	5.61	5.33	5.68	+0.07	+1.14%
Finance	9.15	7.94	7.76	13.67	+5.73	+72.03%
Public Works	6.09	6.49	6.23	6.70	+0.21	+3.22%
Parks & Recreation	4.37	4.49	4.42	4.63	+0.14	+3.14%
Planning & Development	1.44	1.64	1.54	1.71	+0.70	+4.25%
<b>General Fund Total</b>	<b>\$46.12</b>	<b>\$47.29</b>	<b>\$45.19</b>	<b>\$54.24</b>	<b>+\$6.95</b>	<b>+14.69%</b>



# General Fund Expenditures by Category (in millions)

General Fund	Actual FY 2017-18	Budget FY 2018-19	Estimated FY 2018-19	Proposed FY 2019-20	Change	Percent Change
Salaries & Benefits	\$28.46	\$31.70	\$30.01	\$34.30	+\$2.6	+7.50%
Supplies	2.01	1.64	1.55	1.68	+0.04	-4.13%
Charges for Services	9.21	9.30	9.14	9.87	+0.57	+11.01%
Capital Outlay	0.28	0.09	0.10	0.04	-0.05	-55.56%
Transfers & Contingency	6.15	4.58	4.39	8.37	+\$3.79	+90.67%
<b>General Fund Total</b>	<b>\$46.12</b>	<b>\$47.29</b>	<b>\$45.19</b>	<b>\$54.24</b>	<b>+\$6.95</b>	<b>+14.69%</b>



# General Fund Balance Summary (in millions)

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Projected 2019-20
Beginning Fund Balance	\$ 42.38	\$ 46.89	\$ 46.89	\$ 53.77
Revenues	50.63	48.16	52.08	50.58
Expenditures	46.12	47.29	45.19	54.24
Surplus (Deficit)	4.51	0.87	6.88	(3.66)
Ending Fund Balance	\$ 46.89	\$ 47.75	\$ 53.77	\$ 50.11
Days of Working Capital	371	369	434	337
Targeted Days of Working Capital	120	120	120	120



## Added Staff in General Fund

- Proposed New Staff (FTE) 1.0
  - EMS Captain
    - Captain to be added to assist with shift coverage that the Assistant EMS Chief was providing. The Assistant EMS Chief has been moved to day schedule to assist with operations and billing.
    - Salary and benefits total \$150,953.

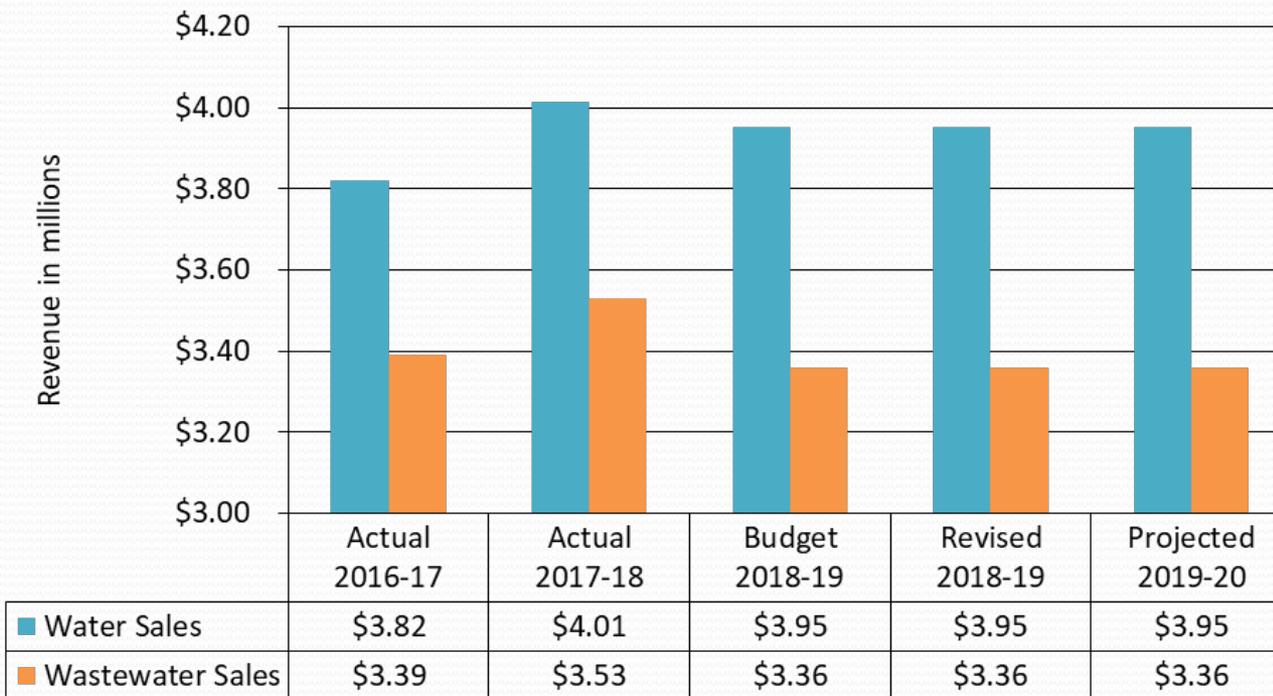


# Utility Fund Revenues

<b>Revenues:</b> <i>(in millions)</i>	<b>Actual</b> <b>2017-18</b>	<b>Budget</b> <b>2018-19</b>	<b>Estimated</b> <b>2018-19</b>	<b>Projected</b> <b>2019-20</b>	<b>Percent</b> <b>Change</b>
Water Revenue	\$ 5.027	\$ 4.759	\$ 4.794	\$ 4.794	0.74%
Sewer Revenue	3.611	3.432	3.441	3.432	0.01%
Interest	0.061	0.070	0.085	0.085	21.43%
Other Revenue	0.008	0.007	0.007	0.007	7.69%
<b>Total Revenue</b>	<b>\$ 8.706</b>	<b>\$ 8.267</b>	<b>\$ 8.327</b>	<b>\$ 8.318</b>	<b>0.61%</b>



# Water & Sewer Sales Trends





# Utility Fund Expenses (in millions)

Utility Fund	Actual FY 2017-18	Budget FY 2018-19	Estimated FY 2018-19	Proposed FY 2019-20	Change	Percent Change
Water Production	\$0.60	\$0.65	\$0.61	\$0.65	+\$0.0004	+0.07%
Water Distribution	1.02	1.04	1.05	1.09	+0.05	+4.64%
Waste Water Collection	1.10	1.13	1.10	1.17	+0.04	+3.66%
Waste Water Treatment	1.26	1.37	1.34	1.41	+0.04	+2.92%
Utility Billing	1.13	0.67	0.66	0.72	+0.05	+6.79%
Non-Departmental	1.93	2.37	2.36	3.18	+0.81	+34.26%
<b>Utility Fund Total</b>	<b>\$7.04</b>	<b>\$7.23</b>	<b>\$7.10</b>	<b>\$8.22</b>	<b>+\$0.99</b>	<b>+13.66%</b>



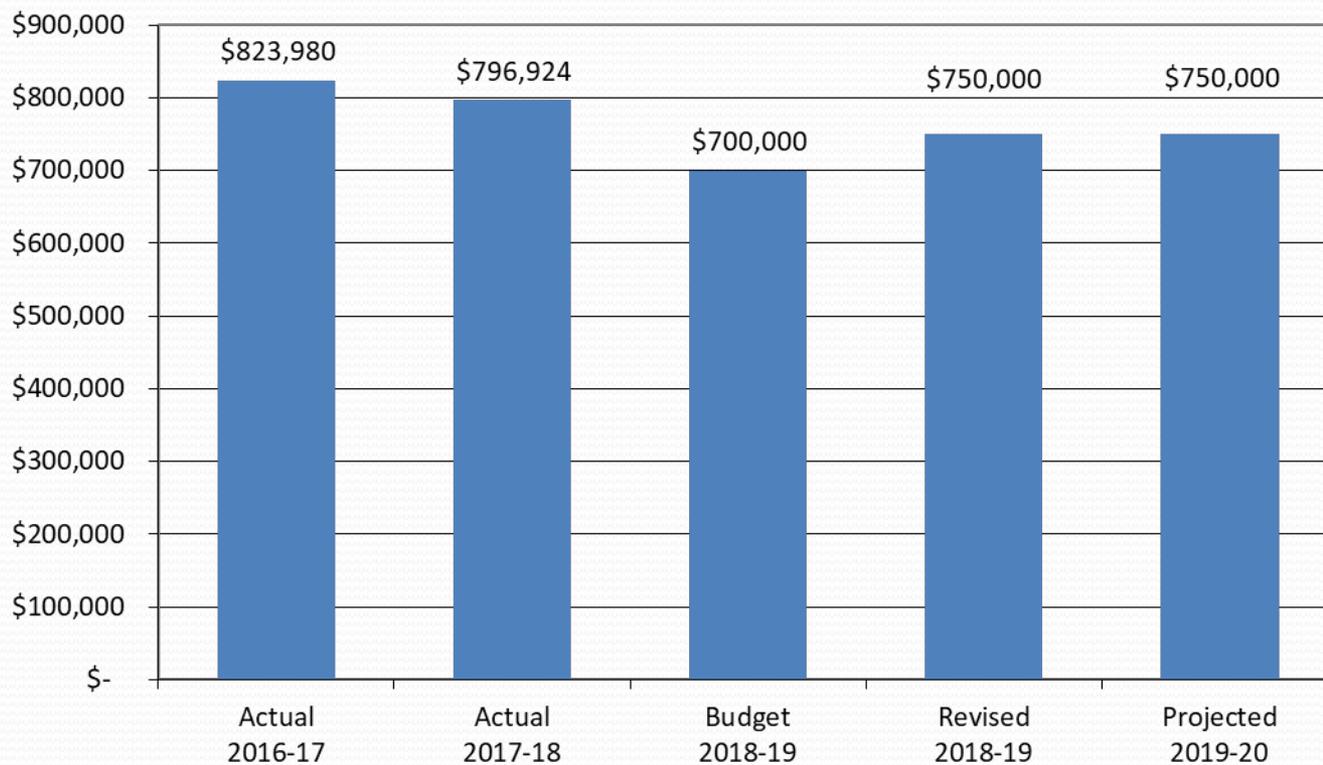
# Utility Fund Working Capital Summary

## (in millions)

	Actual 2017-18	Budget 2018-19	Estimated 2018-19	Projected 2019-20
Beginning Working Capital	\$ 5.03	\$ 6.69	6.69	\$ 7.92
Revenues	8.71	8.27	8.33	8.32
Expenditures	7.04	7.23	7.10	8.22
Surplus (Deficit)	1.67	1.04	1.22	0.10
Ending Working Capital	\$ 6.69	\$ 7.73	\$ 7.92	\$ 8.02
Days of Working Capital	347	390	407	356
Targeted Days of Working Capital	120	120	120	120



# Hotel/Motel Revenues





# Capital Improvement Projects Summary

*(In millions)*

	Working Capital 09/30/19	FY 19-20 Revenues	FY 19-20 Expenses	Working Capital 09/30/20
<b>Capital Improvement:</b>				
General CIP Fund	\$ 0.42	\$ 8.45	\$ 8.70	\$ 0.17
Utility CIP Fund	1.35	0.63	1.72	0.26
Sewer Rehabilitation	0.59	0.30	0.35	0.54
Drainage Improvement Fund	0.39	0.29	0.48	0.20
Street Maintenance Sales Tax	1.80	1.40	3.20	0.00
<b>Total Capital Improvement</b>	<b>\$ 4.55</b>	<b>\$ 11.06</b>	<b>\$ 14.44</b>	<b>\$ 1.18</b>

\*Includes CIP contingencies.



# Debt Service Summary

*(In millions)*

	Working Capital 09/30/19	FY 19-20 Revenues	FY 19-20 Expenses	Working Capital 09/30/20
<b>Debt Service:</b>				
General	\$ 4.41	\$ 4.69	\$ 4.66	\$ 4.44
<b>Total Debt Service</b>	<u>\$ 4.41</u>	<u>\$ 4.69</u>	<u>\$ 4.66</u>	<u>\$ 4.44</u>

# Emergency Services District

Carl Holley, Fire Chief

Lisa Camp, EMS Chief





## ESD Board Budget

- Emergency Services District Board held a public hearing and approved this budget on June 18, 2019.
- City Council held a public hearing and approved this budget on July 22, 2019.

2018-2019		2019-2020	
• FMO	\$ 19,328	• FMO	\$ 21,846
• Fire	\$ 752,056	• Fire	\$ 833,295
• EMS	<u>\$ 345,903</u>	• EMS	<u>\$ 418,193</u>
• <b>Total</b>	<b><u>\$ 1,117,287</u></b>	• <b>Total</b>	<b><u>\$ 1,273,334</u></b>

- No changes have been made to this budget since it was approved by City Council on July 22.

# Emergency Services Department

Carl Holley, Fire Chief

Lisa Camp, EMS Chief





# Emergency Services Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Fire Prevention</b>	\$386,096	\$398,450	+\$12,354	+3.20%
<b>Fire Suppression</b>	\$1,949,871	\$2,396,877	+\$447,006	+22.92%
<b>EMS</b>	\$2,923,656	\$3,576,654	+\$652,998	+22.33%
<b>Department Total</b>	\$5,259,623	\$6,371,981	+\$1,112,358	+21.15%



# Emergency Services – Major Budget Changes

- Fire Suppression
  - Salary & Benefits increased \$391,520 due to 25% salary increase in pay for paid Fire Engineers and \$15,000 due to Volunteer Fire Pension amount increasing from \$75/month to \$90/month.
  - Purchased 8 new armored vests for \$6,000.
  - 4 GeTac computer tablets & mounts for first out firetrucks \$20,000.



# Emergency Services – Major Budget Changes (cont.)

- EMS
  - Salary & Benefits increased \$624,940 due to:
    - 20% salary increase in pay for EMS shift positions.
    - Addition of Captain to provide shift coverage, which had originally been covered by Assistant EMS Chief.
  - 3 GeTac computer tablets for EMS units \$7,500.

# Police Department

Ron Parker, Police Chief





# Police Budget Overview

	FY 2018-19 Adopted Budget	FY 2019-20 Budget Request	Difference	% Change
<b>Police Administration</b>	\$1,062,993	\$1,021,073	-\$41,920	-3.94%
<b>Police Patrol</b>	\$7,292,233	\$7,292,468	+\$235	+0.00%
<b>Criminal Investigation</b>	\$2,555,465	\$2,418,275	-\$137,190	-5.37%
<b>Support Services</b>	\$3,240,994	\$3,082,248	-\$158,746	-4.90%
<b>Department Total</b>	\$14,151,685	\$13,814,064	-\$337,621	-2.39%



## Police – Major Budget Changes

- Police Patrol – Upgrade a Jailer to Lead Jailer based upon current job duties \$5,449
- Criminal Investigation
  - Crime scene clean-up for families \$5,000.
  - Blood evidence refrigerator for long-term storage \$10,000.
- Support Services – Rent for PAR Officer at the Neighborhood Store Front apartment \$8,256.

# Golf Course

Alex Osmond

Golf Course Manager





# Golf Course Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Club House</b>	\$650,567	\$624,238	-\$26,329	-4.05%
<b>Maintenance</b>	\$1,055,702	\$1,046,899	-\$8,803	+0.83%
<b>Department Total</b>	\$1,706,269	\$1,671,137	-\$35,132	-2.06%



## Golf Course – Major Budget Changes

- Club House – Partial replacement of outdoor furniture \$4,000
- NOT INCLUDED:
  - The Golf Course Manager will be retiring in November 2019; therefore, staff would request permission to hire his replacement on October 1<sup>st</sup> in order to provide for a smooth transition. These costs have not been included in the budget.

# Administration

Corby Alexander, City Manager

Jason Weeks, Assistant City Manager

Lee Woodward, City Secretary





# Administration Budget Overview

	FY 2018-19 Adopted Budget	FY 2019-20 Budget Request	Difference	% Change
<b>City Manager</b>	\$668,436	\$631,749	-\$36,687	-5.49%
<b>Emergency Management</b>	\$348,999	\$386,726	+\$37,727	+10.81%
<b>Community Investment</b>	\$113,515	\$118,335	+\$4,820	+4.25%
<b>Human Resources</b>	\$460,402	\$484,522	+\$24,120	+5.24%
<b>Municipal Court</b>	\$962,573	\$959,399	-\$3,174	-0.33%
<b>Information Technology</b>	\$2,315,098	\$2,315,843	+\$745	+0.03%
<b>City Secretary</b>	\$499,570	\$508,770	+\$9,200	+1.84%
<b>Legal</b>	\$184,220	\$195,163	+\$10,943	+5.94
<b>City Council</b>	\$60,446	\$76,801	+\$16,355	+27.06%
<b>Department Total</b>	\$5,613,259	\$5,677,308	+\$64,049	+1.14%



## Administration – Major Budget Changes

- City Manager – Subscription/Purchase of a Customer Relations Management (CRM) computer application to manage complaints, requests, service calls and other data \$22,400 of which \$8,000 is one-time implementation cost.
- Emergency Management – Technology lease fees increased \$19,576 due to a recent city-wide computer audit.
- Community Investment – Increased community development by \$3,500 to cover membership to BayTran, which had been omitted last year and increased funding for Juneteenth Celebration by \$1,000.



## Administration – Major Budget Changes (cont.)

- Human Resources – Increased appreciation program \$12,500 to add to the city employee events.
- Information Technology
  - Utility billing kiosk & IVR phone maintenance agreement with Adcomp \$40,000.
  - Upgrade all employees from Microsoft Outlook to Microsoft Software Suite \$14,930.
  - Security system maintenance \$70,000.
  - Replacement of Police Department solar panel mobile camera unit \$40,000.



## Administration – Major Budget Changes (cont.)

- Legal – Increase of \$10,943 due to city paying payroll taxes.
- City Secretary & City Council
  - Reduced CSO “Other Supplies” by \$10,000 and moved to City Council.
  - Increased CSO “Other Professional Services” by \$36,759 for paperless scanning project for Planning & Development Department files.
  - Increased City Council “Training” \$6,000 for councilmembers to attend TML Annual Conference.

# Finance Department

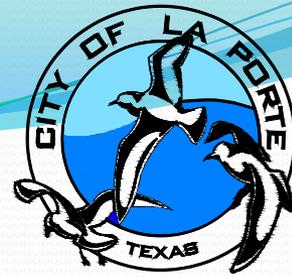
Michael Dolby, Finance Director





# Finance Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Accounting</b>	\$915,125	\$878,836	-\$36,289	-3.97%
<b>Purchasing</b>	\$297,429	\$300,977	+\$3,548	+1.19%
<b>Tax Office</b>	\$489,994	\$470,511	-\$19,483	-3.98%
<b>Non-Departmental</b>	\$6,242,080	\$12,016,837	+\$5,774,757	+92.51%
<b>Department Total</b>	\$7,944,628	\$13,667,161	+\$5,722,533	+72.03%



# Finance – Major Budget Changes

- Non-Departmental
  - Increase in transfer to General CIP by \$3,729,913 for a total of \$5,500,000.
  - Increase in transfer to Insurance Fund by \$250,000 for a total of \$2,619,445, of which \$919,445 is for liability coverage and \$1,700,000 is for employee health services in the General Fund.
  - Merit Increases for non-civil service employees \$532,412.
  - Meet & confer increases for civil services employees \$281,702.
  - Potential market adjustments for non-civil service, non-emergency employees \$967,588.



# Utility Fund/Finance Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Utility Billing</b>	\$672,579	\$718,253	+\$45,674	+6.79%
<b>Non-Departmental</b>	\$2,370,549	\$3,182,636	+\$812,087	+34.26%
<b>Department Total</b>	\$3,043,128	\$3,900,889	+\$857,761	+28.19%



# Utility Fund/Finance – Major Budget Changes

- Utility Billing
  - SunGard onsite training \$5,000.
  - Additional funds to purchase of hydrant water meters \$5,000.
- Non-Departmental
  - Increase in credit card usage cost due to customer telephone payments \$20,000.
  - Increase cost for utility billing due to more customers \$4,374.
  - Increase of \$114,995 for purchase of water due to cost of operations increased.
  - Increase to meter boxes \$33,350.
  - Merit Increase \$78,750.
  - Transfer to Utility CIP for projects \$600,000.

# Public Works Department

Ray Mayo

Interim Public Works Director





# Public Works Budget Overview

	FY 2018-19 Adopted Budget	FY 2019-20 Budget Request	Difference	% Change
<b>Administration</b>	\$730,563	\$792,937	+\$62,374	+8.54%
<b>Streets</b>	\$2,862,304	\$2,871,930	+\$9,626	+0.34%
<b>Residential Solid Waste</b>	\$2,881,904	\$3,018,839	+\$136,935	+4.75%
<b>Commercial Solid Waste</b>	\$17,500	\$17,500	\$0	0.00%
<b>General Fund Total</b>	\$6,492,271	\$6,701,206	+\$208,935	+3.22%



# Public Works – Major Budget Changes

- Streets
  - Co-share portion of replacement pressure washer \$4,000.
  - Increase in internal service charges for fleet maintenance of \$42,457.
- Residential Solid Waste
  - Co-share portion of replacement pressure washer \$4,000.
  - Additional \$12,720 for garbage bags due to new developments.
  - Contract services for weekly garbage service for Morgan Landing's subdivision \$30,000.



# Utility Fund/Public Works Budget Overview

	FY 2018-19 Adopted Budget	FY 2019-20 Budget Request	Difference	% Change
<b>Water Production</b>	\$645,241	\$645,663	+\$422	+0.07%
<b>Water Distribution</b>	\$1,038,578	\$1,086,816	+\$48,238	+4.64%
<b>Wastewater Collection</b>	\$1,133,359	\$1,174,801	+\$41,442	+3.66%
<b>Wastewater Treatment</b>	\$1,369,032	\$1,408,946	+\$39,914	+2.92%
<b>Utility Fund Total</b>	\$4,186,210	\$4,316,226	+\$130,016	+3.11%



# Utility Fund/Public Works – Major Budget Changes

- All Divisions
  - Valve out tool \$5,000 (shared cost between divisions).
  - Pressure washer \$6,400 (shared cost between divisions).
- Water Distribution - Increase of \$7,000 for fire hydrants.
- Wastewater Treatment – Purchase various tools & equipment (i.e. ladders, plasma cutter, & ½” impact driver) \$6,300.



# Other-Public Works Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Airport Fund</b>	\$65,794	\$90,680	+\$24,886	+37.82%
<b>LPAWA Fund</b>	\$1,482,414	\$2,231,665	+\$749,251	+50.54%
<b>Vehicle Maintenance</b>	\$1,229,684	\$1,400,941	+\$171,257	+13.93%
<b>Vehicle Replacement Fund</b>	\$664,590	\$1,433,829	+\$769,239	+115.75%



# Replacement List FY2019-20

Account Number	Amount	Unit	Description
0096049-5518050	34,437	49-01	2015 JOHN DEERE 7700A
0096049-5518050	34,474	49-16	2016 JOHN DEERE GREEN MOWER*
0096049-5518050	12,642	49-19	2011 JACOBSEN AERATOR
0096049-5518050	18,000	49-58	2013 JACOBSEN AERATOR
0095252-5218050	25,056	52-03	2013 DODGE CHARGER
0095252-5218050	25,056	52-09	2011 Ford P71
0095252-5218050	25,056	53-11	2013 DODGE CHARGER
0095253-5218050	34,793	53-22	2010 DODGE CHARGER
0095253-5218050	34,793	53-66	CHEV IMPALA
0095253-5218050	34,793	53-76	2011 Ford P71
0095253-5218050	34,793	53-80	2011 Ford P71
0095056-5228050	21,859	56-49	FORD F150
0095059-5228050	34,793	59-32	CHEV TAHOE
0097071-5318050	212,452	71-35	CAT RR250**
0097071-5318050	359,199	71-42	GRADALL XL3100
0097072-5328050	169,125	72-06	FREIGHTLINER REAR LOADER
0097072-5328050	169,125	72-07	FREIGHTLINER REAR LOADER
0098080-5528050	41,383	80-96	FORD F350
0097085-5338050	16,000	85-41	JOHN DEERE XUV 620IG
0097085-5338050	31,000	85-42	FORD F250
	<b>\$ 1,368,829</b>		
* ONE TIME PAYMENT FROM FY18-19			
** REPLACE WITH TRACKHOE AND SKID STEER			

# Parks & Recreation

Rosalyn Epting

Parks & Recreation Director





# Parks & Recreation Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Parks Maintenance</b>	\$2,497,284	\$2,611,259	+\$113,975	+4.56%
<b>Recreation</b>	\$878,036	\$958,755	+\$80,719	+9.19%
<b>Special Services</b>	\$520,558	\$493,660	-\$26,898	-5.17%
<b>Administration</b>	\$593,854	\$566,880	-\$26,874	-4.54%
<b>Department Total</b>	\$4,489,732	\$4,630,554	+\$140,822	+3.14%



# Parks & Recreation – Major Budget Changes

- Maintenance
  - Based on usage current year, increased electricity cost \$42,000.
  - Security cameras for facilities \$6,875.
- Recreation
  - Increased athletic participation plus a second session of volleyball added \$5,135 (athletic supplies).
  - Youth Advisory Council (YAC) Summit funds \$5,000.
  - Increases to Recreation Special Events \$5,850.
  - Recreation & Fitness Center wood floor sealing and repairs as needed \$15,000.



## Parks & Recreation – Major Budget Changes (cont.)

- Special Services – Increase \$4,500 supplies for increased programming for seniors and special programs.
- ITEM NOT INCLUDED – Facility Maintenance Proposal:
  - The issue of facility maintenance was brought up at the Budget Retreat.
  - Staff was asked to come up with something to try to address issues.
  - A new work order tracking system has been implemented via email across the City.
  - City-wide quarterly facility appearance forms (for esthetics) are being done now across all departments.



## Parks & Recreation – Major Budget Changes (cont.)

- An addition of two (2) staff is requested for facility maintenance, with the possibility of adding to our current custodial contract in the future instead of adding additional City custodial staff.
- New Position #1: Facility Maintenance Superintendent
  - Multi-department special projects
  - Parks facility projects
  - Pool & HVAC repair support
  - Event lead for lighting and electrical
  - Oversee custodial



## Parks & Recreation – Major Budget Changes (cont.)

- New Position #2: Building Maintenance Technician
  - Divide up work orders
  - Help with pools and splash parks
- In addition to the 2 new staff members, they will each need a pick-up truck.
- Total cost of these 2 new positions with benefits, vehicles, and equipment is \$185,194.

# Planning & Development

Teresa Evans

Planning & Development Director





# Planning & Development Budget Overview

	<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
<b>Planning</b>	\$429,820	\$458,607	+\$28,787	+6.70%
<b>GIS</b>	\$187,167	\$180,715	-\$6,452	-3.45%
<b>Inspection</b>	\$1,018,467	\$1,065,707	+\$47,240	+4.64%
<b>Department Total</b>	\$1,635,454	\$1,705,029	+\$69,575	+4.25%



# Planning & Development – Major Budget Changes

- Planning – Right-of-Way/Connectivity Study \$24,000.
- GIS – HGAC cost share of new aerial imagery and printed maps \$5,000.
- Inspections - Set of 14 '2018 Code Books for \$10,514, which allow the City to transition from the 2012 Building Codes to 2018 Building Codes.

# Insurance

Matt Hartleib, HR Manager





# Liability Insurance Budget Overview

<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
\$821,586	\$988,772	+\$167,186	+20.35%



## Liability Insurance – Major Budget Changes

- Liability Insurance cost increase of 15% (\$70,000) based on preliminary estimates from TML.
- Workers Compensation cost increase of 18% (\$50,000) based on preliminary estimates from TML.
- Addition of \$40,000 to conduct risk audit/assessment.



# Employee Health Insurance Budget Overview

<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
\$7,830,039	\$8,158,000	+\$327,961	+4.19%



# Employee Health Insurance – Major Budget Changes

- Based on the most recent projections, 2019 actual spend is running at 111% of budget.
- Increase of ~\$300,000 based on increased claims projections.
- Increase of \$25,000 to Aetna Advantage based on projected additions to retiree group.

# Economic Development

Ryan Cramer

Economic Development Coordinator





# EDC Budget Overview

<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
\$3,550,807	\$2,944,197	-\$606,610	-17.08%



## EDC – Major Budget Changes

- Project G (Payment #1) \$250,000.
- LocalIntel website maintenance annual agreement \$6,000.
- Art in public places \$25,000.
- Large mural \$15,000.
- Small business training \$15,000.
- Funding of General Fund CIP projects will be discussed at the end of this presentation with all City CIP projects.

# Hotel/Motel Fund

Rosalyn Epting  
Parks & Recreation Director





# Hotel/Motel Budget Overview

<b>FY 2018-19 Adopted Budget</b>	<b>FY 2019-20 Budget Request</b>	<b>Difference</b>	<b>% Change</b>
\$693,703	\$768,297	+\$74,594	+10.75%



## Hotel/Motel Fund – Major Budget Changes

- Transfer to General CIP for upgrade of flashing roadway signs, which will be used for emergency purposes, but the majority of use will be to advertise City or City sponsored events \$108,000.
- San Jacinto Festival \$10,000.
- Golf Now Marketing \$9,000.
- NOT INCLUDED IN THIS BUDGET - The La Porte-Bayshore Chamber of Commerce has requested an additional \$37,500. Currently, the annual amount of \$125,000 is included. If City Council wishes to approve this request, the total funding would be \$162,500.



## Hotel/Motel Fund – Major Budget Changes (cont.)

- La Porte-Bay Area Heritage Society Request:
  - Current agreement with the City signed March 24, 2008; expires April 30, 2028.
  - Agreement states:
    - City is purchasing all structures on the property for \$1
    - Heritage Society will receive \$5,000 per year for a docent
    - Docent will inventory and catalogue the collection
    - Docent will aid the Heritage Society in keeping the facilities open to the public for at least 480 hours per year.
  - Heritage Society has met their requirement, except in 2018 when they were 12 hours short due to Hurricane Harvey.



## Hotel/Motel Fund – Major Budget Changes (cont.)

- La Porte-Bay Area Heritage Society Request:
  - Heritage Society has requested that the City take over managing and paying the docent due to the following reasons:
    - \$5,000 does not cover the cost to have the facility open 10 hours a weekend (year round, Saturday-Sunday 11am-4pm) and for groups at other times as requested.
    - In 2019, the docent was paid \$6,444 (537 hours x \$12/hour), which continue to draw on Heritage Society Funds.
    - The current board of the Heritage Society does not feel they have the capability of managing the docent and feel the position would be better served working for the City of La Porte.



## Hotel/Motel Fund – Major Budget Changes (cont.)

- La Porte-Bay Area Heritage Society Request:
  - Should the City wish to take over the docent position, it would become a part-time position with the following budget:
    - 540 hours/year x \$12/hour = \$6,480
    - 1.45% Medicare = \$94
    - 1.3% PARS = \$84
    - TOTAL = \$6,658

# Capital Improvement Program

Corby D. Alexander

City Manager





# General Fund CIP – Presented at 7/8/19 Meeting

Project Name	Project Budget
Fire Field Propane Project (ESD to pay General Fund back)	\$ 1,200,000
EMS Headquarter Expansion	555,000
Upgrade Outdoor Warning Sirens & Control Unit	266,221
Upgrade Flashing Roadway Signs	108,000
Golf Course Improvements (Year 1 - EDC Funding)	600,000
Golf Course Land Improvements	169,000
Golf Course Club House Repairs	52,800
City Hall Conference Room Expansion	48,919
Council Chambers AV Upgrade (Year 1)	30,000
Park Lighting Project (Year 1) - Northwest Park	523,950



# General Fund CIP – Presented at 7/8/19 Meeting (cont.)

Project Name	Project Budget
Outdoor Fitness Equipment - Fairmont Park	50,000
Library Improvements	120,000
Playground Equipment Replacement (14th Street Park )	55,000
Handicap Accessible Playground (EDC Funding)	250,000
Wave Pool Renovations (Prefunding)	250,000
Dog Park Shade Structure and Seating	20,000
South 7th St Paving & Drainage	2,865,000
Sylvan & Jefferson Paving & Drainage Construction	150,000
Spencer Hwy Fence & Sidewalk (Southside)	560,000
Infill Sidewalk	223,000



# General Fund CIP – Presented at 7/8/19 Meeting (cont.)

Project Name	Project Budget
Public Works Facility (Design)	500,000
Brookglen Drainage (City's Match)	1,000,000
Bayside Terrace Drainage Improvements	275,000
F-101 Lomax Drainage Improvements	800,000
25th Street Water Plant Generator (25% City Match for Grant)	107,000
Lift Station 40 Generator (25% City Match for Grant)	59,000
Five Points Restroom and Pavilion	350,000
M Street - TIRZ Project (Will be refunded by the TIRZ)	1,500,000
Contingency	100,000
<b>Total</b>	<b>\$12,787,890</b>



## General Fund CIP – Presented at 7/8/19 Meeting (cont.)

- City Council provided staff direction in moving forward with General Fund CIP:
  - Eliminate South 7<sup>th</sup> St Paving & Drainage for FY 2019-20 in the amount of \$2,865,000. Use funds budgeted in Street Maintenance & Drainage Funds during FY 2019-20 on this project; then re-budget the \$2,865,000 in FY 2020-21.
  - Reduce Public Works Facility (Design) to \$75,000.
  - Research other possible funding solutions to reduce total General Fund CIP amount for FY 2019-20.



## Funding Options FY 2019-20

- 4B Board approved a ‘two-year’ funding plan to fund \$2,300,750 of the items from the General Fund CIP list that were legally allowed to be funded through the Community Development Corporation.

Project Name	Project Budget
Park Lighting Project (Year 1) - Northwest Park	\$523,950
Golf Course Land Improvements	169,000
Wave Pool Renovations (Prefunding)	250,000
Five Points Restroom and Pavilion	350,000
<b>Option – Total 4B Funding FY 2019-20</b>	<b>\$1,292,950</b>



# Funding Option FY 2020-21

Project Name	Project Budget
Handicap Accessible Playground	250,000
Golf Course Club House Repairs	52,800
Golf Course Improvements (Phase 1)	600,000
Outdoor Fitness Equipment - Fairmont Park	50,000
Playground Equipment Replacement (14th Street Park )	55,000
<b>Option – Total 4B Funding FY 2020-21</b>	<b>\$1,007,800</b>



# Historical 4B CIP Funding

Community Library	\$ 3,000,000	Golf Course Restrooms	40,000
Bay Area Boulevard	4,400,000	Main Street Parking	125,000
Canada Road	1,900,000	1/2 Golf Course Irrigation	77,000
Sports Complex/Ballfields	3,600,000	Five Points Restroom & Pavilion	400,000
Gateway	850,000	Parking Spaces at Pecan Park	350,000
Town Center/5 Points	3,004,141	Fencing at Golf Course	250,000
Sylvan Beach Renourishment	700,000	Fencing on Spencer Highway	680,400
Façade Grants	407,669	Wave Pool Upgrades	410,000
Downtown District Signage	75,000	Northwest Pool Renovations	800,000
District 23 Street Paving	175,000	Recreation & Fitness Center	1,500,000
Bulk Heading at Golf Course	360,000	Main Street Lighting	15,000
Lomax Rodeo Arena	1,170,000	Decorative Lighting on Broadway	480,700
Dog Park	45,000	Street Improvements	355,000
Playground renovations	105,000		
		<b>Total Projects</b>	<b>\$ 25,274,910</b>



# General Fund CIP & Funding (cont.)

Reconciliation of General Fund CIP	Amount
Original General Fund CIP on 7/8/2019	\$12,787,890
City Council Changes on 7/8/2019	
Move South 7 <sup>th</sup> St Paving & Drainage to FY 2020-21	(2,865,000)
Reduce Public Works Facility (Design) to \$75,000	(425,000)
Staff Changes due to New Cost Estimates:	
EMS Headquarter Expansion cost estimate increased due to final Engineer report	28,000
Upgrade Outdoor Warning Sirens & Control Unit decreased due to new cost estimate	(77,221)
City Match portion of Bayside Terrace Drainage Improvements increased	275,000
General Fund CIP Projects to be funded by 4B Board in FY 2020-21	(1,007,800)
Dog Park Shade Structure and Seating Project to be funded through Park Zone	(20,000)
<b>TOTAL RECONCILED GENERAL FUND CIP</b>	<b>\$8,695,869</b>



# CIP Fund Summaries

Fund	Total Proposed Expenditure
General Fund CIP (Fund 015)	\$ 8,695,869
Utility Fund CIP (Fund 003)	\$ 1,715,000
Sanitary Sewer Rehabilitation Fund (Fund 018)	\$ 350,000
Drainage Fund (Fund 019)	\$ 480,000
Street Maintenance Fund (Fund 033)	\$ 3,195,000
<b>Total</b>	<b>\$14,435,869</b>



# General Fund CIP & Funding

Project Name	Project Budget
Fire Field Propane Project (ESD to pay General Fund back)	\$ 1,200,000
EMS Headquarter Expansion	583,000
Upgrade Outdoor Warning Sirens & Control Unit	189,000
Upgrade Flashing Roadway Signs	108,000
Golf Course Land Improvements (EDC Funded)	169,000
City Hall Conference Room Expansion	48,919
Council Chambers AV Upgrade (Year 1)	30,000
Park Lighting Project (Year 1) - Northwest Park	523,950
Library Improvements	120,000
Wave Pool Renovations (Prefunding – EDC Funded)	250,000
Sylvan & Jefferson Paving & Drainage Construction	150,000



## General Fund CIP & Funding (cont.)

Project Name	Project Budget
Spencer Hwy Fence & Sidewalk (Southside)	560,000
Infill Sidewalk	223,000
Public Works Facility (Design)	75,000
Brookglen Drainage (City's Match)	1,000,000
Bayside Terrace Drainage Improvements (City's Match)	550,000
F-101 Lomax Drainage Improvements (City's Match)	800,000
25th Street Water Plant Generator (25% City Match for Grant)	107,000
Lift Station 40 Generator (25% City Match for Grant)	59,000
Five Points Restroom and Pavilion (EDC Funded)	350,000
M Street - TIRZ Project (TIRZ Funded)	1,500,000
Contingency	100,000
<b>Total</b>	<b>\$8,695,869</b>



# Utility Fund CIP

Project Name	Project Budget
South 7th Paving and Drainage	\$ 90,000
Sylvan Beach and Jefferson Paving and Drainage	30,000
Replace Ground Tank - Hillridge Water Plant	300,000
Aerial Crossings	50,000
Lomax Water Tower Coating	600,000
Pumps and Equipment Replacement	50,000
In-house Water Line Replacement	45,000
Valve Replacement	25,000
Lift Station Improvements	35,000
Commercial Water Meter Replacement	25,000
WWTP - Heater Replacement in Dewatering Building	15,000
Meter Replacement Program	350,000
Contingency	100,000
<b>Total</b>	<b>\$ 1,715,000</b>



# LPAWA CIP

Project Name	Project Budget
Valve Replacement	\$ 180,000
<b>Total</b>	<b>\$ 180,000</b>



# Sewer Rehabilitation Fund CIP

Project Name	Project Budget
Sanitary Sewer Rehabilitation	\$ 300,000
<b>Total</b>	<b>\$ 300,000</b>



# Drainage Fund CIP

Project Name	Project Budget
TV Inspection of Storm Sewer System	\$ 30,000
Drainage Materials (in-house)	60,000
Bayside Terrace Drainage Improvements	275,000
Contingency	100,000
<b>Total</b>	<b>\$480,000</b>



# Street Maintenance Fund CIP

Project Name	Project Budget
Handicap Ramp and Sidewalk Replacement	\$ 200,000
Asphalt Street Surfacing	630,000
Concrete Repair (Small Sections)	200,000
Concrete Repair (Slab Jacking)	40,000
Street Repair Material (in-house)	50,000
South 7th Street Paving and Drainage	1,760,000
Sylvan and Jefferson Paving and Drainage	150,000
Little Cedar Bayou Drive Concrete Paving	110,000
Streets/Drainage Contingency	50,000
<b>Total</b>	<b>\$3,190,000</b>



## REQUEST FOR CITY COUNCIL AGENDA ITEM

Agenda Date Requested: <u>August 12, 2019</u>
Requested By: <u>Shelley Wolny, Treasurer</u>
Department: <u>Finance</u>
<input type="radio"/> Report <input type="radio"/> Resolution <input type="radio"/> Ordinance

Appropriation	
Source of Funds:	_____
Account Number:	_____
Amount Budgeted:	_____
Amount Requested:	_____
Budgeted Item:	<input type="radio"/> Yes <input type="radio"/> No

**Exhibits:** Budget Calendar

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### SUMMARY

In accordance with Section 102 of the Texas Local Government Code and as provided for in Article IV, Section 4.03 of the City's Charter concerning budget adoption, *council shall determine the place and time of the public hearing on the proposed budget, and shall cause to be published a notice of the place and time, not less than ten (10) days after date of publication, at which council will hold a public hearing.*

Staff is recommending that a public hearing for the Fiscal Year 2019-2020 Proposed Budget be held on Monday, September 9, 2019, at the regular meeting of the City Council to begin at 6:00 p.m.

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### RECOMMENDED MOTION

I move that a public hearing on the City's FY 2019-2020 Proposed Budget be held at the September 9, 2019, City Council meeting.

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**Approved for the City Council meeting agenda**

\_\_\_\_\_  
Corby D. Alexander, City Manager

\_\_\_\_\_  
Date

## BUDGET CALENDAR FY 2019-2020

DAY	DATE	ACTIVITY
Saturday	March 23	Pre-Budget Workshop with Council
Tuesday	April 23	Budget Kickoff – Initial Discussion and Packet Distribution Begin Departmental Input of 2018-2019 Estimates (Level 150) Begin Departmental Input of 2019-2020 Projections (Level 200)
Friday	May 3	Overtime Projections due from Divisions for FY 2019 Estimates and FY 2020 Projections
Friday	May 17	Complete Departmental Input of 2018-2019 Estimates (Level 150) Complete Departmental Input of 2019-2020 Projections (Level 200) Revenue Estimates and Projections due to Finance Goals, Objectives and Performance Measures due to Finance
Friday	May 31	Proposed budgets to City Manager (Revenues & Expenditures)
Week	June 10-14	City Manager review with Departments
Thursday	June 20	Final Revenue Estimates Prepared
Friday	July 5	Budget review compilations completed by City Manager
Monday	July 22	City Manager sends City Council Proposed Budget
Monday Week	Aug 12 Aug 12-16	City Council to determine place and time of Public Hearing City Manager Budget Workshops with Council
Monday	Aug 12	City Council to decide on dates of Public Hearings on tax rate (if needed)
Thursday	Aug 22	Post Notice of Public Hearing and Notice of Property Tax Revenue Increase
Monday	Sep 9	City Council Adopts Budget/Public Hearing
Monday	Sep 23	City Council Adopts Tax Rate– <i>IF NOT ADOPTED WITH BUDGET</i>

15 days

30 days\*

10 days

\*30 days prior to setting the tax levy.