

**CITY OF LA PORTE
UNDERGROUND FUEL TANK
INSTALL OR REMOVE**

PERMIT PROCEDURE/REQUIREMENTS

In order to obtain a permit for the removal or installation of an underground fuel tank, the contractor must submit the following prior to permit issuance:

1. Copy of State License (installation or removal).
2. Certificate of Insurance with City of La Porte shown as Certificate holder.
3. Copy of your job contract for location in La Porte.
4. Copy of formal notification to, and approved by, Texas Commission on Environmental Quality (T.C.E.Q).
5. Completed building permit application.
6. For removals, permit is issued as a demolition permit, contractor must provide a \$500.00 refundable cash bond. A refund request will be processed once the City approves completion of the job.
7. Need inspector's approval of permit.
8. Need Fire Marshal's approval of permit application.

NOTE: 30 day completion time with possible extension by Building Official approval only.