



Meeting Minutes

February 13, 2014

Call To Order

Clayton Hackett called to order the regular meeting of the LEPC on February 13, 2014 at 11:03 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room. View the attendance list @ www.laportelepc.org.

Approval of Minutes from Last Meeting

A motion by Tim Buchanan, INEOS, was made to accept the January 9, 2014 meeting minutes. Bruce Johnson, Lubrizol, seconded the motion. A vote was taken; Motion carried.

Reports

a) Emergency Communications

1. Incidents

- a. PeroxyChem: Bud Melder stated they had a fire in sewer: Project work on top of sewer and caught fire. Cause was maintenance activity because the sewer itself is combustible. They are looking for action items to prevent this issue in the future.
- b. Akzonobel – Bill Bower stated there was a minor incident in active decomposition on January 15th. The all clear was issued after a couple of hours but the incident itself was taken care of in about 20 minutes.

2. Reverse Drills

- a. 1/14/14 @ 2022 hours: Albemarle – all clear not sent by 2237 hours.
- b. 1/22/14: AkzoNobel Independence – Called several times over 10 minutes but no one answered.
- c. 1/28/14 @ 1132 hours: Air Liquide– all clear issued at 1210 hours, no issues.
- d. 2/5/14 @ 2040 hours: BASF Pasadena– City was late in calling and no response @ 2247
- e. 2/13/14 @ 0213 hours: Axiall Corp – all clear issued at 0220, no issues.
- f. 2/19/14: Baker Petrolite – 1st call went to automated system, no response 1200.
- g. 2/27/14 @ 2258 hours: Air Products – all clear issued at 2329, no issues.
- h. 3/7/14 @ 0220 hours: AkzoNobel Pasadena – all clear issued at 0245, no issues.

b) Emergency Response & Resources – Working to plan our drill and looking into possibly partnering with Kuraray.

c) Hazardous Materials Facility Liaison – Mark Diamond; reported that plans are still underway for the Household Hazardous Waste Collection project and we are still looking for volunteers who are HAZWOPER trained. Reminded members that TIER II Reports are due electronically and there is a letter in the back of the room that explains the requirements. Letter will be emailed out this afternoon.

d) Planning –No Update.

e) Public Education & Information – Bill Bower; currently updating the presentations for schools due to the changes in SIP protocols.

f) Golf Tournament – Alton Porter; Donations for door prizes and goodie bags are still needed. Currently have 24 teams registered but there is still space for more. City of La Porte, Invista and Kuraray have committed to being Silver Sponsors.

g) Treasurer's Report: Balance as of January 1, 2014 was \$54,760.45. Total Receipts of \$26,588.80 which included contributions and golf tournament. Total Disbursements of \$7,737.42 which included lunch, secretarial services, bags/trinkets, and appreciation gifts for dispatchers. Ending Balance as of January 31, 2014 is \$73,611.83.

Old Business

- Annual contributions are due by March 1st and there is a list in the back of the room with those that have paid.
- 2014 Presentation sign up – We are missing 3 months and there is a list on the table in the back to sign up.

New Business

- Committee Updates – As a representative for your company, you are obligated to be an active member of a committee. There is a sign-up sheet being passed around to sign up for committee of your choice if you are not currently listed on one.
- Mark Braddock discussed that the Texas Parks and Wildlife Department is planning to conduct a controlled burn at the San Jacinto Battleground State Historic Site. The burn will take place sometime during the next several months when weather conditions are satisfactory. Local Emergency Management officials will be notified before the fire begins.
- Presentation by Kevin Russell, Equistar Pipeline – gave a presentation on the facility and its responsibilities.
- Mark Diamond said they received notice from Coastal Water Authority that they plan to shut down the water on March 18th. He wasn't sure how many people may have gotten them but at last check, the Coastal Water Authority thinks they found a way to avoid having to do it.

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 11:43 a.m.

2014 Monthly membership meetings:

January 9, 2014
February 13, 2014
March 13, 2014
April 10, 2014
May 8, 2014
June 12, 2014
July 10, 2014
August 14, 2014
September 11, 2014
October 9, 2014
November 13, 2014
December 11, 2014