CITY OF LA PORTE
ZONING BOARD OF ADJUSTMENT
SPECIAL EXCEPTION REQUEST

Application No.: _____

OFFICE USE ONLY: **Fee: $150.00** Date Received: _____

Receipt No.: _____

Note: This Fee is Non-Refundable Regardless of the Board's Decision

---

Applicant: _____
Name

_____ PH: _____
Address

I am the owner of the herein described property. I have authorized _____ to act on my behalf in this matter.

Owner*: _____
Name

_____ PH: _____
Address

I am requesting a Special Exception to Sect. _____ of the City Zoning regulations Chapter 106 of the Code of Ordinance.
I am requesting this Special Exception for property located at _____
Street Address

_____
Legal Description

( ) Site Plan
( ) Major Development Site Plan
( ) Minor Development Site Plan
( ) General Plan

A Site Plan of the property is attached. Also, I have listed the information requested below on the following pages of this form.

a) All facts concerning the matter that has led up to this request.
b) The type of relief I am seeking (setbacks, lot coverage, etc.).
c) The grounds upon which I am making this request.

* If applicant is NOT the owner, he must provide Authorization to act on the Owner's behalf.

_____ _____
Date Applicant's Signature

Office Use Only

Site Plan and Authorization (if applicable) attached? Yes ( ) No ( )

Date transmitted to the Board of Adjustments: _____

Meeting Date: _____ Applicant Notified of Date: _____

Board's Decision: Approved ( ) Denied ( )

Notice of Boards Decision mailed to Applicant/Owner: _____

A Special Exception is a deviation from the requirements of the Zoning Ordinance. Before they grant a special exception, The Board of Adjustments must determine that the exception is not contrary to the best public interest and will not adversely affect the value or use of adjoining property.

Special exceptions may be granted for the following items only:

1) **The reconstruction of or addition to a building occupied by a non-conforming use. Additions cannot extend past the lot occupied by the original structure or use. The reconstruction or use cannot prevent the property from returning to a conforming use.**

2) **Deviation of yard requirements under the following circumstances.**

   a) **Exceptions to front yard requirements if front yard setbacks are not met on abutting pieces of property.**

   b) **Exception to rear yard setbacks if any four (4) lots within a block do not meet setback requirements.**

   c) **Exceptions to yard requirements on corner lots.**

   d) **Exceptions to front yard requirements if existing front yard setbacks on a block are not uniform.**

3) **Waiving or reduction of off street parking and loading requirements if the Board feels they are unnecessary for the proposed use of a building or piece of property.**

Please remember it is the Applicant's responsibility to prove that a Special Exception will meet the above conditions.

If there is not adequate room on the remainder of this form to list all pertinent information, please feel free to attach an additional letter or any information and exhibits you feel the Board should consider.

FACTS RELEVANT TO THIS MATTER:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

TYPE OF RELIEF BEING SOUGHT:

THE GROUNDS FOR THE REQUESTS: