Enterprise Funds FY 05-06

Summary:

Enterprise Funds are used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supported by user charges. The operations of Enterprise Funds are accounted for in such a manner as to show a profit or loss similar to comparable private enterprises.

Summary by Division:

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Sylvan Beach Pavilion	198,917	209,754	204,264	208,683	-0.51%
Airport Operating	15,295	31,080	30,680	31,443	1.17%
La Porte Area Water Authorit	947,056	1,012,940	930,208	1,693,956	67.23%
Golf Course Club House	387,318	405,205	386,970	428,507	5.75%
Golf Course Maintenance	781,898	776,271	741,131	812,233	4.63%
Total	2,330,484	2,435,250	2,293,253	3,174,822	30.37%

Summary by Expenditure Category:

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Personal Services	902,073	901,645	899,328	953,549	5.76%
Supplies	128,017	150,615	153,442	154,785	2.77%
Services & Charges	1,244,027	1,365,895	1,235,388	1,431,488	4.80%
Capital Outlay	56,367	17,095	5,095	635,000	3614.54%
					_
Total	2,330,484	2,435,250	2,293,253	3,174,822	30.37%

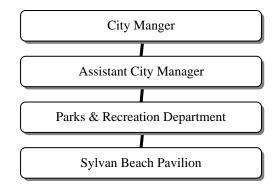
Sylvan Beach Fund

FY 05-06

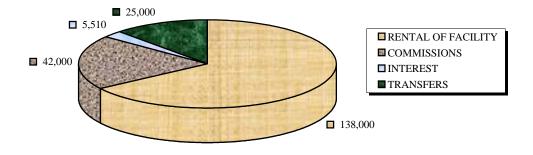
Mission Statement:

To provide and manage superior parks and recreational facilities, innovative programs, and services which will provide our customer with pleasure and enrichment.

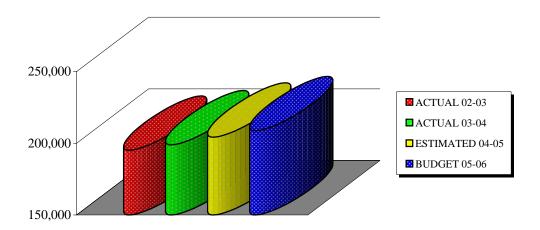
Organizational Chart:



2005-06 Projected Revenues:



Four Year Comparison of Expenses:



City of La Porte Sylvan Beach Fund (008) Summary

Working Capital 9/30/04	147,863
Plus Estimated 04-05 Revenues	245,447
Less Estimated 04-05 Expenditures Less Estimated 04-05 CIP Commitments and Expenditures	204,264 40,845
Equals Estimated Working Capital 9/30/05	148,201
Plus 05-06 Revenues:	
Charges for Services180,000Transfer from Hotel/Motel Fund25,000Interest5,510	-
Total Revenues	210,510
Equals Total Resources	358,711
Less 05-06 Expenditures:	
Sylvan Beach Pavilion 208,683	<u>-</u>
Total Expenses	208,683
Equals Estimated Working Capital 9/30/06	150,028

	Estimated 2004-05	Projected 2005-06
Revenues	245,447	210,510
Expenditures & Commitments	245,109	208,683
Estimated Fund Balance Usage	338	1,827

Targeted working capital - 90 to 120 days Estimated working capital - 262 days Goal: \$51,456 1 Day = \$572

Non Working Capital Expenses:

Depreciation (See Note)

Note: Depreciation is an expense item that does not use working capital. In order to comply with Generally Accepted Accounting Principles, depreciation needs to be recorded in enterprise and internal service funds.

City of La Porte Sylvan Beach Pavilion (008) Statement of Revenues

Object	Description	Actual 2003-04	Budget 2004-05	Revised 2004-05	Projected 2005-06
Charges for Ser	rvices:				
408.01-10	Rental of Facility	134,075	135,000	137,439	138,000
408.02-20	Concession Commissions	11,774	13,750	15,433	17,000
408.02-21	Caterer Commissions	15,256	18,300	20,633	22,000
410.01-00	Miscellaneous Revenue	250	6,975	2,950	3,000
Charges for	Services Subtotal	161,355	174,025	176,455	180,000
Administrative	Transfers:				
480.01-01	Admin Trans from General Fund	-	=	4,000	=
480.01-26	Transfer from Hotel/Motel Fund	20,000	60,750	60,750	25,000
Administrati	ive Transfers Subtotal	20,000	60,750	64,750	25,000
Interest:					
483.01-00	Interest Income	3,322	3,020	4,242	5,510
Interest Sub	total	3,322	3,020	4,242	5,510
Total Sylvan B	each Revenue	184,677	237,795	245,447	210,510

Sylvan Beach Fund FY 05-06

Sylvan Beach Pavilion

Goals:

- Provide a clean and attractive venue for social and professional events
- Increase awareness of workplace safety and productivity of employees through training and development

Objectives:

- To continue a program of service delivery and facility improvements at the Pavilion
- Continue to implement marketing and promotional strategies to generate interest and repeat business at the facility

Performance Indicators:

	Actual 2003-04	Estimated 2004-05	Proposed 2005-06
Number of Pavilion Rentals	119	120	122
# of Resident	35	36	36
# of Non Resident	84	85	85
Cost of Service Provision Per Event	\$ 1,712	\$ 1,725	\$ 1,740
Revenue Generated Per Event	\$ 1,458	\$ 1,470	\$ 1,475

Sylvan Beach Fund FY 05-06

Sylvan Beach Pavilion Division

Expenditure Summary

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Personal Services	132,297	136,174	136,100	142,205	4.43%
Supplies	4,900	6,000	16,749	5,950	-0.83%
Services & Charges	61,720	62,580	51,415	60,528	-3.28%
Capital Outlay		5,000	-	<u>-</u>	-100.00%
Division Total	198,917	209,754	204,264	208,683	-0.51%

Scope of Services Summary

The Sylvan Beach Division is responsible for renting the Pavilion to private and professional groups, individuals and organizations. This Division is also responsible for marketing the City as a whole, as well as the individual attractions and services offered.

The facility is ideal for dances, weddings, receptions, reunions, banquets and much more. In addition to a beautiful view of the Bay, the facility includes the main pavilion with decking overlooking the Bay, a full service concession stand, restroom facilities and ample parking.

Personnel Position Roster

	Approved 2003-04	Approved 2004-05	Approved 2005-06	
Customer Service Assistant	1.0	0.7	0.7	
Custodian II	2.0	2.0	2.0	
Sylvan Beach Caretaker	1.0	1.0	1.0	
Total	4.0	3.7	3.7	

Continued

		Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06
Personal	Services:				
1010	Regular Earnings	89,769	94,191	94,771	94,759
1020	Overtime	3,395	2,500	2,500	2,500
1035	Longevity	852	954	954	1,236
1060	FICA	7,006	7,472	6,900	7,154
1065	Retirement	11,113	11,896	11,811	12,449
1080	Insurance - Medical	20,000	19,055	19,055	24,000
1081	Insurance - Life	162	106	109	107
Perso	onal Services Subtotal	132,297	136,174	136,100	142,205
~					
Supplies:		00	100	0.5	100
2001	Office Supplies	88	100	95	100
2002	Postage	436	550	500	550
2003	Protective Clothing	31	100	95	100
2005	Minor Tools	2	100	25	100
2006	Cleaning	2,600	3,000	2,600	3,000
2015	Other Supplies	1,668	2,050	2,000	2,000
2018	Computer Supplies	75	100	98	100
2090	Machinery/Tools/Equipment	-	-	9,000	-
2091	Office Furniture/Equipment	-	<u> </u>	2,336	
Supp	olies Subtotal	4,900	6,000	16,749	5,950
Charges	& Services				
3001	Memberships & Subscriptions	100	100	100	100
3020	Training/Seminars	-	250	-	250
4002	Machinery/Tools/Equipment	429	700	481	700
4006	Heating and A/C Equipment	9,281	7,981	7,000	7,000
4008	Pumps/Motors	-	500	-	500
4011	Building Maintenance	4,944	6,000	5,000	5,000
4018	Park Grounds	416	400	185	200
4019	Rental of Equipment	25	120	-	120
4060	Computer Lease Fees	1,632	1,049	1,049	757
4065	Computer Maintenance Fees	4,220	2,994	2,994	3,275
5007	Other Professional Services	870	1,000	720	1,000
6002	Printing/Reproduction	448	532	32	500
6005	Advertising	-	150	-	150
6041	Special Events	900	500	500	300
7001	Electrical	14,550	28,000	26,000	28,000
7004	Water	3,074	3,100	3,150	3,200
8090	Depricaiation	2,400	-	-	-
8095	Depr Charg to Contrib Cap	13,826	-	-	-
9014	Admin Trans to Fund 014	4,605	4,204	4,204	3,616
9050	Contingency	-	5,000	-	4,000
9997	Request for Special Programs	-	-	-	1,860
	ices & Charges Subtotal	61,720	62,580	51,415	60,528
		•	•	,	<i>a</i> 1

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06
Capital Outlay:				
8002 Building Improvements	-	5,000	-	-
Capital Outlay Subtotal	-	5,000	-	-
Division Total	198,917	209,754	204,264	208,683

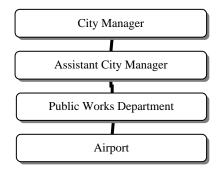
Airport Fund

FY 05-06

Mission Statement:

To provide essential public service to the Citizens of La Porte in the most efficient, cost-effective manner possible by utilizing creative and innovative techniques of public works services and facilities.

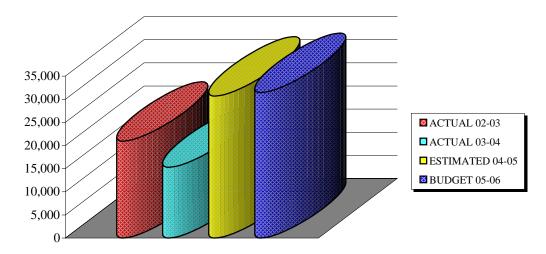
Organizational Chart:



2005-06 Projected Revenues:



Four Year Comparison of Expenses:



City of La Porte Airport Fund (010) Summary

Working Capital 9/30/04			383,943
Plus Estimated 04-05 Revenues			39,412
Less Estimated 04-05 Expenditures Less Estimated 04-05 CIP Commitments and Exper	nditures		30,680 93,214
Equals Estimated Working Capital 9/30/05			299,461
Plus 05-06 Revenues:			
Charges for Services Interest Income		32,728 8,680	
Total Revenues			41,408
Equals Total Resources			340,869
Less 05-06 Expenditures:			
Airport Operations Airport Improvements (CIP) Contingency		31,443 200,000 10,000	
Total Expenses			241,443
Equals Estimated Working Capital 9/30/06			99,426
	Estimated 2004-05	Projected 2005-06	
Revenues	39,412	41,408	

30,680

8,732

241,443

(200,035)

Targeted working capital - 90 to 120 days Estimated working capital - 150 days Goal: \$59,534 1 Day = \$661

Expenditures & Commitments

Estimated Fund Balance Usage

City of La Porte Airport (010) Statement of Revenues

Object	Description	Actual 2003-04	Budget 2004-05	Revised 2004-05	Projected 2005-06
Charges for Ser	vices:				
408.01-31	Rental of Space	32,728	32,728	32,728	32,728
Charges for S	Services Subtotal	32,728	32,728	32,728	32,728
Other Financing	g Sources				
480.00-00	Other Financing Sources	104,320	=	=	-
Other Financ	ring Sources Subtotal	104,320	-		-
Interest:					
483.01-00	Interest Income	4,420	5,680	6,684	8,680
Interest Subto	otal	4,420	5,680	6,684	8,680
Total Airport Fu	and Revenue	141,468	38,408	39,412	41,408

Airport Fund FY 05-06

Airport Operating

Goals:

- Monitor airport operations to ensure compliance with Airport Master Plan
- Apply for any grants available through the Texas Department of Aviation

Objectives:

- Monitor compliance with FBO Standards as developed by Advisory Board
- Apply for any grants available for airport expansion/upgrade

Performance Indicators:

	Actual 2003-04	Estimated 2004-05	Proposed 2005-06
Compliance with FBO Standards Acquisition of Grant Funds, if available			

Airport Fund FY 05-06

Airport Division

Expenditure Summary

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Services & Charges	15,295	31,080	30,680	31,443	1.17%
Division Total	15,295	31,080	30,680	31,443	1.17%

Scope of Services Summary

The Airport Division is responsible for the maintenance and operation of the La Porte Municipal Airport. The Airport provides aviation facilities for private and commercial use of La Porte area citizens and businesses.

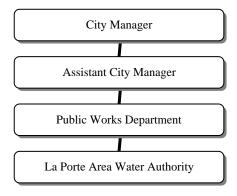
		Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06
Services &	& Charges:				
4002	Machinery/Tools/Equipment	5,042	7,000	7,500	7,000
4003	Radios and Base Stations	2,035	2,100	2,100	2,100
5003	Legal	73	1,500	100	1,500
7001	Electrical	7,072	6,500	7,000	7,000
9014	Admin Trans to Fund 014	1,073	980	980	843
9050	Contingency		13,000	13,000	13,000
Servi	ices & Charges Subtotal	15,295	31,080	30,680	31,443
Division 7	Total	15,295	31,080	30,680	31,443

La Porte Area Water Authority Fund FY 05-06

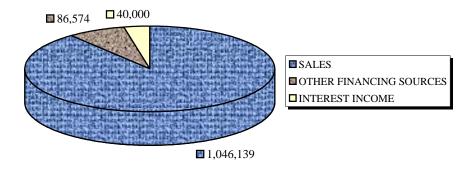
Mission Statement:

To provide essential public services to the Citizens of La Porte in the most efficient, cost-effective manner possible by utilizing creative and innovative techniques of public works services and facilities.

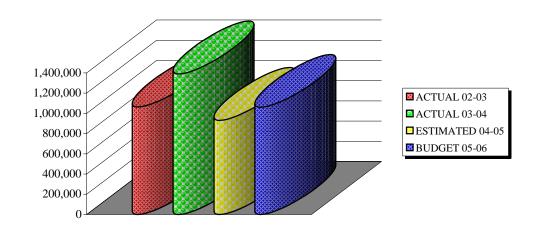
Organizational Chart:



2005-06 Projected Revenues:



Four Year Comparison of Expenses:



City of La Porte La Porte Area Water Authority Fund (016) Summary

Working Capital 9/30/04		1,418,917
Plus Estimated 04-05 Revenues		1,057,649
Less Estimated 04-05 Expenditures	-	930,208
Equals Estimated Working Capital 9/30/05		1,546,358
Plus 05-06 Revenues:		
Water Revenue Billing for Capital Reserve Interest	1,046,139 86,574 40,000	
Total Revenues	-	1,172,713
Equals Total Resources		2,719,071
Less 05-06 Expenditures:		
Operations Project Costs Purchase of Increased Capacity	1,058,956 500,000 135,000	
Total Expenses	-	1,693,956
Equals Estimated Working Capital 9/30/06		1,025,115

	Estimated 2004-05	Projected 2005-06
Revenues	1,057,649	1,172,713
Expenditures	930,208	1,693,956
Estimated Fund Balance Usage	127,441	(521,243)

Targeted working capital - 90 to 120 days Estimated working capital - 221 days Goal: \$417,688 1 Day = \$4,641

Non Working Capital Expenses:

Depreciation (See Note)

Note: Depreciation is an expense item that does not use working capital. In order to comply with Generally Accepted Accounting Principles, depreciation needs to be recorded in enterprise and internal service funds.

City of La Porte Water Authority (016) Statement of Revenues

Statement of I	revenues				
Object	Description	Actual 2003-04	Budget 2004-05	Revised 2004-05	Projected 2005-06
Water Revenue	»:				
408.05-02	Sales	878,880	1,011,732	932,000	1,046,139
Water Reven	nue Subtotal	878,880	1,011,732	932,000	1,046,139
Other Financin	g Sources				
482.00-00	Other Financing Sources	441,913	-	-	-
482.01-00	Billing for Debt Service	375,305	-	-	-
482.02-00	Billing for Capital Reserve	86,574	-	86,574	86,574
Other Finan	cing Sources Subtotal	903,792	-	86,574	86,574
Interest:					
483.01-00	Interest Income - Operations	21,013	25,340	39,075	40,000
Interest Sub	total	21,013	25,340	39,075	40,000
Total Water Au	nthority	1,803,685	1,037,072	1,057,649	1,172,713

La Porte Area Water Authority Fund FY 05-06

La Porte Area Water Authority

Goals:

- Continue to Monitor operations of Southeast Water Purification Plant (SEWPP) to ensure efficient cost effective operations
- Continue to monitor use by customers entities to ensure adherence to contractual obligations

Objectives:

- Monitoring of SEWPP operation and maintenance operations expenditures to keep cost of water as low as possible
- Informing any customer entity withdrawing more than its contractual share of water from the Authority and inform them of their contractual obligations

Performance Indicators:

	Actual 2003-04	Estimated 2004-05	Proposed 2005-06
La Porte Usage	1,254.19	1,338.28	1,365.00
Morgan's Point Usage	47.15	65.00	90.00
Shoreacres Usage	58.58	73.00	72.00
(amounts expressed in millions)			

La Porte Area Water Authority Fund FY 05-06

La Porte Area Water Authority Division

Expenditure Summary

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Supplies	109	1,000	876	2,160	116.00%
Services & Charges	946,947	1,011,940	929,332	1,056,796	4.43%
Division Total	947,056	1,012,940	930,208	1,693,956	67.23%

Scope of Services Summary

The La Porte Area Water Authority is a separate entity that was created by the State Legislature in 1981. It is currently providing treated surface water to the Cities of La Porte, Morgan's Point and Shoreacres. The City of La Porte oversees the operation and is its largest customer, utilizing 90% of its output.

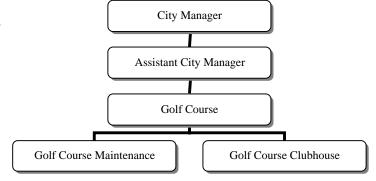
		Actual	Budget	Estimated	Adopted
		2003-04	2004-05	2004-05	2005-06
Supplies:					
2001	Office Supplies	-	100	75	100
2002	Postage	38	100	40	100
2015	Other Supplies	71	100	80	100
2090	Machinery/Tools/Equipment		700	681	1,860
Supp	olies Subtotal	109	1,000	876	2,160
Services &	& Charges:				
4002	Machinery/Tools/Equipment	4,451	4,000	3,200	4,000
4012	Water Line Maintenance	-	3,000	2,000	3,000
4060	Computer Lease Fees	3,258	2,401	2,401	1,985
4065	Computer Maintenance Fees	22,040	6,853	6,853	7,642
5001	Accounting	6,000	6,000	6,000	6,000
5006	Fiscal Services	-	4,000	4,265	4,000
5007	Other Professional Services	1,240	1,200	1,200	1,400
6007	Insurance - Liability	150	-	50	50
7004	Water	855,158	913,884	847,761	956,964
9050	Contingency	-	15,000	-	15,000
9014	Admin Trans to Fund 014	2,700	2,465	2,465	2,120
9072	Operator's Agreement	51,950	53,137	53,137	54,635
Servi	ices & Charges Subtotal	946,947	1,011,940	929,332	1,056,796
Capital O	Outlay:				
8016	Water Purchase	-	-	-	135,000
8085	Capital Outlay				500,000
Cap	ital Outlay Subtotal	-	-	-	635,000
Division 7	Γotal	947,056	1,012,940	930,208	1,693,956

Golf Course Fund FY 05-06

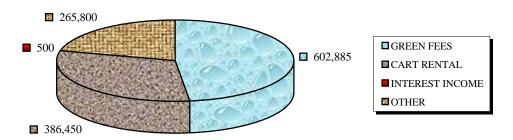
Mission Statement:

To effectively execute City Council policies, programs and directives; administer and manage City Operations in an organized, efficient and effective manner; and to provide a unique atmosphere for enhancing, promoting and implementing the game of golf to the citizens of La Porte and surrounding communities.

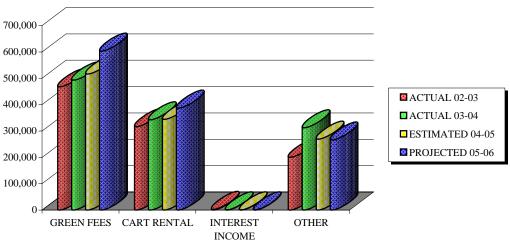
Organizational Chart:



2005-06 Projected Revenues:

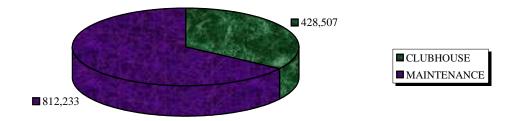


Four Year Comparison of Revenues:

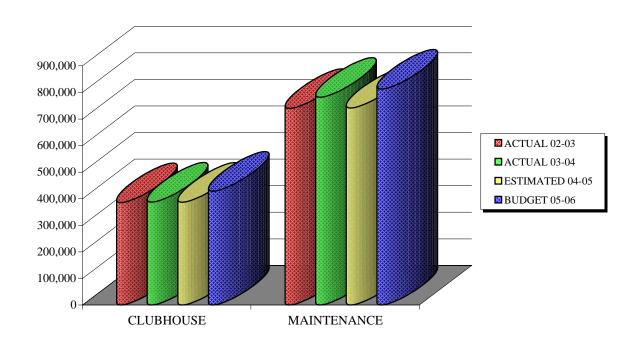


Golf Course Fund FY 05-06

2005-06 Budgeted Expenses



Four Year Comparison of Expenses:



City of La Porte Golf Course Fund (028) Summary

Working Capital 9/30/04		(61,378)
Plus Estimated 04-05 Revenues		1,129,278
Less Estimated 04-05 Expenditures		1,128,101
Equals Estimated Working Capital 9/30/05		(60,201)
Plus 05-06 Revenues:		
Charges for Services Transfer from Hotel/Motel Fund Interest	1,220,135 35,000 500	
Total Revenues		1,255,635
Equals Total Resources		1,195,434
Less 05-06 Expenditures:		
Club House Maintenance	428,507 812,233	
Total Expenses		1,240,740
Equals Estimated Working Capital 9/30/06		(45,306)

	Estimated 2004-05	Projected 2005-06
Revenues	1,129,278	1,255,635
Expenditures	1,128,101	1,240,740
Estimated Fund Balance Usage	1,177	14,895

Targeted working capital - 90 to 120 days Estimated working capital - (13) days Goal: \$305,936 1 Day = \$3,399

Non Working Capital Expenses:

Depreciation (See Note)

Depreciation is an expense item that does not use working capital. In order to comply Note: with Generally Accepted Accounting Principles, depreciation needs to be recorded in

enterprise and internal service funds.

City of La Porte Golf Course (028) Statement of Revenues

Object	Description	Actual 2003-04	Budget 2004-05	Revised 2004-05	Projected 2005-06
Charges for Se	rvices - Green Fees:				
408.07-01	Non-resident Weekday	114,809	135,000	112,200	129,200
408.07-02	Non-resident Weekend	179,323	210,000	195,993	210,540
408.07-03	Non-resident Seniors	21,816	21,850	26,852	31,590
408.07-04	Resident Weekday	18,632	24,000	19,684	24,000
408.07-05	Resident Weekend	24,746	29,000	24,574	26,880
408.07-06	Resident Seniors	10,165	10,200	8,704	11,550
408.07-07	Twilight Green Fees- Weekday	59,034	69,000	57,500	70,200
408.07-17	Twilight Green Fees - Weekend	61,275	70,000	61,600	70,400
408.07-30	Golf Pass Weekday	1,986	-	3,324	18,900
408.07-31	Golf Pass Weekend	1,422	-	2,592	6,000
408.07-32	Junior Green Fees	-	-	2,880	3,625
Green Fees	s Subtotal	493,208	569,050	515,903	602,885
Charges for Se	rvices - Cart Rental:				
408.07-08	Cart Rental - 9 Hole	17,527	18,200	18,858	19,600
408.07-09	Cart Rental - 18 Hole	275,685	317,000	288,200	324,000
408.07-18	Cart Rental - 9 Hole - Single	2,070	2,000	1,900	2,000
408.07-19	Cart Rental - 18 Hole - Single	27,573	33,800	27,950	33,000
408.07-25	Cart Rental - Senior 9	55	150	100	100
408.07-27	Cart Rental - Senior 18	8,753	8,000	6,000	6,750
408.07-33	Manager Cart	11,000	10,000	1,000	1,000
Cart Renta	l Subtotal	342,663	389,150	344,008	386,450
Other Charges	for Services:				
408.07-11	Tournament Fees	49,775	40,000	49,317	54,000
408.07-12	Resident Memberships	12,100	12,100	19,800	19,800
408.07-13	Non-resident Memberships	52,350	52,350	63,750	75,000
408.07-14	Senior Memberships	3,000	2,000	5,000	5,000
408.07-15	Credit Card Fee	14,912	17,000	14,000	17,000
408.07-16	Concession Commissions	49,577	54,000	56,000	56,000
408.07-34	Sponsor Donations	4,518	-	13,000	4,000
410.00-00	Miscellaneous	(4,190)	-	-	-
Other Charg	ges for Services Subtotal	182,042	177,450	220,867	230,800
Other Financin	9				
480.00-00	Other Financing Sources	95,236	=		=
Other Finan	cing Sources Subtotal	95,236	-	-	-
Administrative				12.000	
480.01-01	Transfer from General Fund	-	-	13,000	-
480.01-37	Transfer from Hotel/Motel Fund	35,000	35,000	35,000	35,000
Administrat	ive Transfers Subtotal	35,000	35,000	48,000	35,000

City of La Porte Golf Course (028)

Statement of Revenues, Continued

Object	Description	Actual 2003-04	Budget 2004-05	Revised 2004-05	Projected 2005-06
Interest: 483.01-00 Interest Sub	Interest Income	526 526	1,100 1,100	500 500	500 500
Total Golf Co	urse Revenue	1,148,675	1,171,750	1,129,278	1,255,635

Golf Course Fund FY 05-06

Golf Course Fund

Goals:

- Keep course as well as other amenities well maintained by closely monitoring revenues and expenditures. Be a user friendly facility that provides competent as well as competitive teaching and tournament program
- Be a user friendly facility that provides excellent customer service as well as competent and competitive teaching and tournament programs
- Strive to be the model of Texas municipal golf operations

Objectives:

- Create new and improved marketing ideas to attract new customers
- Closely monitor revenue and expenditure budgets and take action when necessary
- Keep lines of communication open within staff and promote the growth of new ideas
- Continue staff education on entire golf course operations

Performance Indicators:

	Actual 2003-04	Estimated 2004-05	Proposed 2005-06
Non-resident weekday	6,753	6,600	6,800
Non-resident weekend	6,642	6,900	7,000
Non-resident senior	1,897	1,900	2,000
Resident weekday	1,331	1,406	1,500
Resident weekend	1,125	1,071	1,100
Resident senior	1,196	1,024	1,100
Twilight weekday	5,133	5,000	5,200
Twilight weekend	4,377	4,400	4,400
Golf Pass weekday	N/A	289	500
Golf Pass weekend	N/A	144	300
Junior Fees	N/A	240	250
9 hole cart rental	1,171	1,347	1,400
18 hole cart rental	13,078	13,100	13,500
9 hole single cart	207	190	200
18 hole single cart	2,121	2,150	2,200
Tournament rounds	3,427	2,901	3,000
Resident senior members	3	5	5
Resident members	11	18	20
Non-resident members	42	51	60
Total member rounds	6,838	7,500	8,000

Golf Course Fund FY 05-06

Golf Course Club House Division

Expenditure Summary

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Personal Services	291,004	293,742	290,975	321,406	9.42%
Supplies	9,109	9,665	8,815	4,600	-52.41%
Services & Charges	87,205	100,703	86,085	102,501	1.79%
Division Total	387,318	405,205	386,970	428,507	5.75%

Scope of Services Summary

The Golf Course Club House Division provides friendly, efficient operation to the satisfaction of users, including scheduling tournaments, and individual golfers. They also monitor all plays and collect revenues.

Personnel Position Roster

	Approved 2003-04	Approved 2004-05	Approved 2005-06	
Golf Course Manager-Pro	1	1	1	
1st Assistant Golf Pro	1	1	1	
2nd Assistant Golf Pro	1	1	1	
Golf Coordinator	1	1	1	
Clubhouse Cashier (PT)	1	1	1	
Cashier (PT)	1	-	-	
Cart Attendant (PT)	3	3	3	
Starter Marshall (PT)	7	7	7	
Total	16	15	15	

		Actual	Budget	Estimated	Adopted
		2003-04	2004-05	2004-05	2005-06
Personal	Services:				
1010	Regular Earnings	226,387	243,921	226,865	251,950
1020	Overtime	671	2,000	2,000	2,500
1035	Longevity	1,672	1,864	1,864	2,056
1055	Termination (S/V)	4,833	-	-	-
1060	FICA	17,093	18,609	16,920	18,388
1065	Retirement	20,002	20,925	21,755	22,195
1080	Insurance - Medical	20,000	20,600	20,600	24,000
1081	Insurance - Life	346	173	321	317
1090	Other Benefits	-	650	650	-
1099	Attrition	<u> </u>	(15,000)		
Perso	onal Services Subtotal	291,004	293,742	290,975	321,406
Supplies:					
2001	Office Supplies	747	1,200	900	1,000
2002	Postage	45	100	100	100
2006	Cleaning	2	100	-	-
2015	Other Supplies	8,315	7,515	7,515	2,500
2090	Machinery/Tools/Equipment	<u> </u>	750	300	1,000
Supp	olies Subtotal	9,109	9,665	8,815	4,600
Services &	& Charges:				
3001	Memberships & Subscriptions	1,742	2,778	2,000	2,250
3020	Training/Seminars	1,103	2,480	900	3,236
4001	Office Equipment	-	200	-	200
4003	Radios and Base Stations	220	500	500	500
4006	Heating and A/C Equipment	1,122	3,000	1,500	2,000
4011	Building Maintenance	4,203	7,000	3,500	6,000
4020	Motor Pool Lease Fees	22,500	19,242	19,242	20,000
4060	Computer Lease Fees	1,632	1,049	1,049	757
4065	Computer Maintenance Fees	6,124	2,994	2,994	3,275
5006	Fiscal Services	10,393	10,000	10,000	12,000
5007	Other Professional Services	3,362	8,250	5,800	7,000
6002	Printing/Reproduction	462	910	600	600
6005	Advertising	5,658	15,000	12,000	15,000
6006	Miscellaneous	248	300	300	-
6041	Special Events	-	400	-	400
7001	Electrical	24,951	22,000	22,000	25,000
7002	Natural Gas	1,407	1,500	1,500	1,500

Continued

		Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06
7004	Water	2,078	2,200	2,200	2,200
7005	Miscellaneous Utilities	-	900	-	-
9997	Request for Special Programs				583
Servi	ices & Charges Subtotal	87,205	100,703	86,085	102,501
Capital O	Outlay				
8021	Machinery/Tools/Equipment		1,095	1,095	
Capi	ital Outlay Subtotal	-	1,095	1,095	-
Division 7	Γotal	387,318	405,205	386,970	428,507

Golf Course Fund FY 05-06

Golf Course Maintenance Division

Expenditure Summary

	Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06	Percent Change
Personal Services	478,772	471,729	472,253	489,938	3.86%
Supplies	113,899	133,950	127,002	142,075	6.07%
Services & Charges	132,860	159,592	137,876	180,220	12.93%
Capital Outlay	56,367	11,000	4,000		-100.00%
Division Total	781,898	776,271	741,131	812,233	4.63%

Scope of Services Summary

The Golf Course Maintenance Division is responsible for the maintenance of the Bay Forest Golf Course including equipment and golf cars.

Personnel Position Roster

	Approved 2003-04	Approved 2004-05	Approved 2005-06	
Golf Course Superintendent	1	1	1	
Asst. Golf Course Supt/Mechanic	1	1	1	
Senior Golf Course Worker	1	1	1	
Asst. Golf Course Mechanic	1	1	1	
Golf Course Worker	6	5	5	
Golf Course Worker (Seasonal)	-	1	1	
Golf Course Worker I (PT)	2	-	-	
Total	12	10	10	

Detail of	Expenditures				
		Actual	Budget	Estimated	Adopted
		2003-04	2004-05	2004-05	2005-06
Personal					
1010	Regular Earnings	319,888	329,356	318,055	322,700
1020	Overtime	33,451	34,883	34,383	34,883
1030	Certification	838	832	819	832
1035	Longevity	3,920	4,248	4,248	4,564
1060	FICA	27,187	27,782	25,316	26,768
1065	Retirement	43,050	43,061	42,860	45,874
1080	Insurance - Medical	50,000	46,250	46,250	54,000
1081	Insurance - Life	438	317	322	317
1099	Attrition	<u> </u>	(15,000)		
Perso	onal Services Subtotal	478,772	471,729	472,253	489,938
Supplies:					
2001	Office Supplies	146	200	108	200
2002	Postage	-	100	50	100
2003	Protective Clothing	10	200	134	200
2004	Gas and Oil	13,228	11,500	13,000	15,000
2005	Minor Tools	72	600	100	600
2007	Chemical	50,456	53,000	50,000	53,000
2008	Educational	-	100	100	200
2009	Medical	691	900	900	1,000
2014	Freight	316	500	40	500
2015	Other Supplies	15,910	38,000	36,000	45,000
2030	Small Parts	23,579	24,000	20,000	25,000
2050	Safety	-	300	150	300
2090	Machinery/Tools/Equipment	9,491	2,950	4,820	975
2091	Office Furniture/Equipment		1,600	1,600	
Supp	lies Subtotal	113,899	133,950	127,002	142,075
Services &	& Charges:				
3001	Memberships & Subscriptions	1,497	1,660	1,660	1,712
3020	Training/Seminars	1,665	1,660	500	1,698
4001	Office Equipment	-	100	50	100
4002	Machinery/Tools/Equipment	1,457	2,000	1,875	2,500
4006	Heating and A/C Equipment	-	-	-	200
4008	Pumps/Motors	-	3,000	1,500	3,000
4011	Building Maintenance	1,158	2,000	2,000	2,000
4012	Water Line Maintenance	2,413	8,900	8,450	10,000
4019	Rental of Equipment	370	2,000	1,000	2,000
4020	Motor Pool Lease Fees	56,453	51,045	51,045	80,619
4030	VM: Fleet Maintenance	5,312	4,395	4,395	6,458
4031	Other Vehicle Maintenance	1,440	2,000	4,000	4,000

City of La Porte, Texas Golf Course Maintenance, Continued Detail of Expenditures

028-6049-551

		Actual 2003-04	Budget 2004-05	Estimated 2004-05	Adopted 2005-06
5007	Other Professional Services	4,637	3,300	2,350	3,800
6001	Uniforms	5,335	6,500	6,500	7,000
6006	Miscellaneous	25	100	100	100
7001	Electrical	11,470	12,000	12,000	12,000
7004	Water	1,263	2,000	2,000	2,000
9014	Adm Transfer to Fund 014	36,644	33,451	33,451	28,773
9050	Contingency	1,721	23,481	5,000	5,000
9997	Req for Special Programs				7,260
Servi	ces & Charges Subtotal	132,860	159,592	137,876	180,220
Capital O	outlay:				
8032	Land Improvements	56,367	11,000	4,000	
Capit	tal Outlay Subtotal	56,367	11,000	4,000	-
Division T	Cotal	781,898	776,271	741,131	812,233