



## **Meeting Minutes**

**May 12, 2011**

### **Call To Order**

Bryan Moody called to order the regular meeting of the LEPC on **May 12, 2011** 11:04 am at 2015 Sens Road, La Porte, Texas.

### **Introductions**

Introductions were made around the room. View the attendance list @ [www.laportelepc.org](http://www.laportelepc.org).

### **Approval of Minutes from Last Meeting**

A motion was made to accept April 14th meeting minutes. Motion was seconded; Motion carried.

### **Reports**

- a) **Emergency Communications** – Jeff Grimes with PPG has volunteered to become Chairperson of this committee.
- b) **Emergency Response & Resources** – Jeff reported the committee met Tuesday and discussed and reviewed scenarios for the drill. CIMA Drill meeting scheduled for May 16, 2011 at 1:00 p.m.
- c) **Hazardous Materials Facility Liaison** – Gene Contereas reported a copy of the Summary for the Household Hazardous Waste Collection Day is available.
- d) **Planning** – Donald Price reported the committee will meet on May 17, 2011.
- e) **Public Education & Information** – Bill Bower reported SIP training was completed with a special thanks to Lyondell for completing the voice over for the video. Beginning of school year will hold New Teacher and Substitute Teacher training. Plans are also to train staff in day cares as well as the non-instructional orientation for personnel in the support staff building. Committee is looking at changes to the poster contest since very few entries were submitted.
- f) **Membership**– Jeff Suggs introduced new members and reminded all members to sign in as he has the task of notifying the companies after representative have missed three meetings.
- g) **Treasurer's Report** – Balance as of 4-30-2011 is \$92,472.19. Receipts \$3,500 for golf tournament, \$18,000 contributions. Disbursements included \$200 for costs associated with Household Hazardous Waste Day and \$600 for lunches. A payment will be made to Emerge. Several companies are late in paying contributions, Kristen provided list for review.
- h) **Golf Tournament Ad Hoc Committee** – Alton Porter reported still need to collect from several companies for fees owed. The next annual golf tournament is scheduled for March 7, 2012. Any comments and or suggestions can be emailed to any of the golf team committee.
- i) **Plant Manager Report** – Tom Narbit (no report at this time).
- j) **Safety Fair** – Steve Simmons reported the fair will be held September 17<sup>th</sup>, 2011 from 9-1:00 at the La Porte Junior High. Forms for registration, committees, and donations are available.
- k) **Incidents**

Jermichael Thacker, Kuraray America Septon

Reported a fire that occurred on April 27<sup>th</sup>, small incident, level 1. Alarm sounded, notifications made to Emerge and CAER lines. La Porte EOC did a great job.

Bill Bower, Akzo Nobel

A release of 1200# acid chloride occurred on April 21<sup>st</sup>. Incident should have been reported as a Level 3 since offsite impact; maybe harmful if inhaled or contact made to skin. Inadvertently reported as Level 1 instead of 3. Off loaded container was taken out of service since product now come in drums. Process was changed thru the MOC review, apparently hoses were overlooked as the hoses were not in good condition and therefore leak occurred in the coupling of loading hoses. Leak occurred at 2:40 and contained by 3:00 p.m. Albermerle and Azko Nobel share property, SIP issued for both sides as well as Eurecat. Message put out on CAER line and ENotify within 25-30 minutes. Lesson learned: poor job in sending out the messages.

Discussion regarding definition of Level 1, II and III.

Level 1 – usually as a courtesy with no impact

Level II – impact inside the Plant; potential offsite impact

Level III – impact to community

#### **I) Reverse Drills**

Ron Wilson, Akzo Nobel Battleground

Site received the phone call from LEPC at 2 am on 4/21 notifying of a Level III offsite impact. Initial Notification made at 2:05 without details. Notification with details made at 2:15, no website access. By 2:30, downgraded to a Level II (fire in technical center). Both Deer Park and La Porte acknowledged. CAER line not in service and issues with the help line. All clear made by 3:15.

Air Products

Site received the phone call from LEPC at 10:04 on 4/21 initiating a drill for a leak. Notification made to CAER line by 10:08, ENotify notification made by 10:10 with an all clear issued by 10:23. Lesson learned: Emergency Phone did not work as phone was in the wrong jack at the customer service center.

Zeon Chemicals

The site received the phone call from LEPC at 10:04 on 4/27 initiating a drill. First call received, employee inadvertently hung up on dispatcher. Notification made to ENotify. Lesson learned was to retrain and review process.

Invista

The site received the phone call from LEPC at 2 am on 5/11. Will report out in June.

#### **New Business**

- a) Each month, one member will present highlights on their company.

#### **Adjournment**

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 12:00 p.m.

BM:jsh

2011 Monthly membership meetings

June 9

August 11

December 8

July 14

September 8

October 13

November 10