



Meeting Minutes

January 12, 2012

Call To Order

Linda Blais called to order the regular meeting of the LEPC on **January 12, 2012** at 11:05 a.m. at 2015 Sens Road, La Porte, Texas.

Introductions

Introductions were made around the room. View the attendance list @ www.laportelepc.org.

Approval of Minutes from Last Meeting

A motion by Robert Eldridge, Odfjell Terminals was made to accept the **December 8, 2011** meeting minutes. Don Price, LyondellBasell seconded the motion. A vote was taken; Motion carried.

Reports

- a) **Emergency Communications** – Jeff Suggs; no report at this time.
- b) **Emergency Response & Resources** – Tim Mann; no report at this time.
- c) **Hazardous Materials Facility Liaison** – Linda reported the committee is continuing work on the pipeline manual project.
- d) **Planning** –Don Price; no report at this time.
- e) **Public Education & Information** – Kristin reported the committee met to discuss their 2012 projects. One project being considered is preparing and printing an Emergency Preparedness Guide or similar brochure to be mailed to citizens and businesses.
- f) **Treasurer's Report** – Balance as of December 31st is \$12,554.77. No receipts. Disbursements of \$2,145.27 included Wally Wise, water bill inserts, and office supplies.
- g) **Golf Tournament** – Scott Eady, Sun Products reported the committee met prior to the membership meeting today. Golf Tournament is scheduled for March 7, 2012 with a 12:30 shotgun start; room for 33 teams. Robert Eldridge, Odfjell Terminals will be the contact person for door prizes and Donna Cuevas, SSI Chusei, Inc. will be the contact person for the goody bags. Items for the door prizes and goody bags are needed. Proceeds from the golf tournament will be used for Emergency Information/Awareness Signs in the City Parks and Neighborhood. Flyers were made available at the membership meeting. Begin bringing door prizes and items for goody bags to membership meetings. Thanks to Kuraray America and LyondellBasell for being Silver Sponsors.
- h) **Membership** – Remember to sign the attendance log.
- i) **Incidents**

Frank Salinas, Baker Petrolite

The Plant had a Level II that occurred on Friday, December 30 around 4:40 pm. Three operators were moving drums to a different location of Plant and became aware of an acid odor. Supervisor was notified and storage tank was found. Discharge pressure gauge was excessive vibration broke causing the operators to be sprayed. Wind was to the south with a wind speed of 1 mph. Notifications made and by 6 pm all clear issued. Due to irritation, contractor/truck driver along with 2 operators were taken to hospital for observation. Emergency responder received spray on pant leg and went to hospital. Initial investigation looking into threaded piping at all setups and upgrade; 6 weeks to fix.

j) Reverse Drills – The following companies presented for the reverse drills that took place during the month

Greg Johnson, Air Liquide

Plant received notification at 10 am. Notification made within 5 minutes to E-Notify and within 21 minutes to the CAER line. No issues and all clear issued by 10:35

Joe Hernandez, Eurecate

Plant received notification on Wednesday, January 4th at 10:05 of a 8 lb. sulfur dioxide leak. Notification of Level III made and confirmed. Burch Estes issued all clear at 10:19. All clear issued by 10:45.

Old Business

- a) LEPC Contribution Worksheet: Jeff Suggs. Worksheets must be returned by March 1, 2012 along with contribution; please remember to review all resident nested contractors.
- b) LEPC Reverse Drills: Jeff Suggs. Wednesday schedule is still being used. Will revisit at mid-year.

New Business

- a) Kimberly Culver with La Porte ISD presented an overview of the school district. LPISD consists of 7 elementary campuses, 1 - 6th Grade Campus, La Porte and Lomax Junior High and La Porte High school with 2,088 students. DeWalt school is an at risk campus. Lomax Elementary is recognized as a 2011 Blue Ribbon School. LPISD has 1,079 employees and a total of 7,816 students.
- b) Mark Braddock with the Texas Parks and Wildlife passed out emergency contact numbers.
First Contact: Craig Van Baarle, Park Police officer. Cell: 713.819.3990, office: 281.479.2431, ext 277
Second Contact: Mark Braddock, Park Police officer. Cell: 281.838.2670, office: 281.479.2431, ext 278
Third Contact: Russell Kuykendall, Complex Park Manager. Cell: 713.819.3986, office: 281.479.2431, ext 227
Fourth Contact: TPWD La Porte Communications - 281.842.8100, 24 hours
- c) Ad Hoc Committees
Jeff Suggs asked for a motion to create an Ad Hoc Committee to work with the City to update existing signs in City parks and neighborhoods. The updated signs will contain the new CAER Line number. Motion made by Kristin Gauthier, City of La Porte with a 2nd made by Don Price, LyondellBasell. Vote taken and motion carried.

Announcements

Motion to adjourn the meeting was made and passed. Meeting adjourned @ 11:45.

LB:jsh

2012 Monthly membership meetings:

February 9	August 9
March 8	September 13
April 12	October 11
May 10	November 8
June 14	December 13
July 12	