CITY OF LA PORTE WATER PRODUCTION OPERATOR II JOB DESCRIPTION

FLSA CLASSIFICATION: Non-Exempt PAY GRADE: 016

DEFINITION

To perform a wide variety of skilled and semi-skilled work in the repair and maintenance of water production facilities and equipment.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from a Water Production Supervisor.

ESSENTIAL JOB FUNCTIONS

Duties may include, but are not limited to, the following:

Repair and maintain a variety of small motors and pumping equipment used in production and delivery of potable water.

Troubleshoot and repair electrical, chemical and monitoring systems, pumps and motors.

Perform routine grounds and facility maintenance tasks.

Collect water samples and assist outside contract collectors..

Install and remove water meters as assigned.

Monitor and record production, maintenance and water quality data in a legible manner.

Operate a truck; perform minor servicing to truck and report mechanical or other problems; keep truck stocked with supplies and materials.

Respond to complaint and inquires from the general public.

Inspect, test, and operate valves, fittings, meters, and related water production equipment as assigned.

Inspect ground and elevated storage tanks.

Participate in general water system maintenance and repair work as assigned.

Maintain routine records, logs, and reports.

Perform related duties as assigned.

PHYSICAL REQUIREMENTS

For indefinite periods of time - mobility within an office and field environment; exposure to chemical, toxic waste, dust/mites, fume, odor, explosive, electrical and mechanical hazards; exposure to extreme cold, heat, height and constant noise; walking; twisting body; stooping; standing; squatting; sitting; seeing; running; pushing, pulling, lifting, dragging, and carrying up to 80 pounds; kneeling; reading; decision making; reaching above shoulder level; using both hands for simple and firm grasping; clarity of hearing; communicating clearly and effectively, in person and by two-way radio; fine finger manipulation; operation of a backhoe and lawn mowing equipment; operating a motor vehicle through city traffic.

QUALIFICATIONS

Knowledge of:

Basic methods, procedures, tools, equipment, supplies, and materials necessary for the maintenance and repair of pumps, motors and other water production equipment and facilities.

Safe work practices under hazardous conditions.

Operation of a variety of water production equipment.

Ability to:

Perform a variety of mechanical maintenance and repair tasks.

Climb and work extreme heights.

Work under routine and emergency conditions, sometimes in severe weather.

Work efficiently and safely with others.

Understand and follow instructions and directions.

Perform a wide range of physically strenuous tasks as required.

TRAINING AND EXPERIENCE

One year of construction or maintenance experience and repair or installation of pumps motors and electrical systems. High School Diploma or GED.

LICENSES AND CERTIFICATES

Possession of, or ability to obtain, a Class "B" CDL with a Hazardous Endorsement within (90) days. Possession of, or ability to obtain within one year, a Texas Grade "D" Water License within (1) one year. Possession of, or ability to obtain a Texas Grade "C" Water Certificate of Competency within three (3) years.

The City of La Porte is an Equal Opportunity and Affirmative Action Employer.

(Circle One)

I have read the job description above and can perform the job duties with without any reasonable accommodation.

Witness: Supervisor's Signature	Date	Employee's Signature	Date