

LOUIS R. RIGBY  
Mayor  
BRANDON LUNSFORD  
Councilperson At Large A  
BRENT McCAULLEY  
Councilperson At Large B  
MANDI WILLIAMS  
Councilperson District 1



CHUCK ENGELKEN  
Mayor Pro Tem  
Councilperson District 2  
BILL BENTLEY  
Councilperson District 3  
RICK HELTON  
Councilperson District 4  
JAY MARTIN  
Councilperson District 5  
ROBBIE McLARRIN  
Councilperson District 6

## **CITY COUNCIL MEETING AGENDA**

Notice is hereby given of a regular meeting of the La Porte City Council to be held **October 9, 2023**, beginning at **6:00 pm** in the **City Hall Council Chamber, 604 West Fairmont Parkway, La Porte, Texas,,** for the purpose of considering the following agenda items. All agenda items are subject to action.

Remote participation is available, also. Attend via a screen using this link:

<https://us02web.zoom.us/j/81147978530?pwd=c1VjejNaUmVrcGVQdmpiOAVvc1p5QT09>.

Join by phone at 877-853-5257 or 888-475-4499. The meeting ID is 811 4797 8530 and the passcode is 497775.

1. **CALL TO ORDER**
2. **INVOCATION** – The invocation will be given by Brian Christen, La Porte Community Church.  
**PLEDGES** – Will be led by Councilperson Jay Martin.  
U.S. Flag  
Texas Flag: Honor the Texas Flag. I pledge allegiance to thee, Texas, one state, under God, one, and indivisible.
3. **PRESENTATIONS, PROCLAMATIONS, AND RECOGNITIONS**
  - (a) Proclamation in recognition of National Domestic Violence Awareness and Prevention Month. [Louis R. Rigby, Mayor]
  - (b) Proclamation in recognition of National Fire Prevention Week. [Louis R. Rigby, Mayor]
  - (c) Recognition of City employees for years of service. [Louis R. Rigby, Mayor]
4. **CITIZEN COMMENT** *(Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.)*
5. **CONSENT AGENDA** *(Approval of Consent Agenda items authorizes each to be implemented in accordance with staff recommendations provided. An item may be removed from the consent agenda and added to the Statutory Agenda for full discussion upon request by a member of the Council present at this meeting.)*
  - (a) Approve the minutes of the September 25, 2023, regular City Council meeting. [Louis R. Rigby, Mayor]
  - (b) Adopt Resolution 2024-01, appointing members of the La Porte City Council to serve as the City of La Porte's 2024 Representative and Alternate Representative to the H-GAC General Assembly and Board of Directors (annual item). [Louis R. Rigby, Mayor]
  - (c) Approve the range rebuild project utilizing Haz Mat Special Services, LLC, to remove the existing blocks and materials for \$13,990.00 and Action Target for constructing a rubberized pellet bullet trap range utilizing GSA Contract GS07F0482Y for \$144,000.00, purchase of miscellaneous building materials for \$8000.00, and contingency amount of \$8,299.50 for a total authorization of \$174,289.50. [Doug Ditrich, Chief of Police]

- (d) Award Bid #23030 'Golf Course Cart Path and Bulkhead Repair' to Aztec Remodeling and Landscaping Corporation, Inc. in the amount of \$145,320.00, and authorize the City Manager to execute a construction contract, and provide for a contingency in the amount of \$14,532.00, for a total authorization of \$159,852.00. [Billy Stoker, Bay Forest Golf Course General Manager]
- (e) Award Bid #23032 'Annual Requirements Contract for Asphalt Street Overlay' to Forde Construction, Inc. and authorize the City Manager to execute a construction contract, not to exceed annual budgeted amounts. [Ray Mayo, Director of Public Works]
- (f) Award Bid #23034 'Sanitary Sewer Rehabilitation' to Vortex Services, LLC and authorize the City Manager to execute a construction contract not to exceed annual budgeted amounts. [Ray Mayo, Director of Public Works]
- (g) Award Bid #23035 'TV Inspection and Cleaning of Storm Sewer and Sanitary Sewer Lines' to AAA Flexible Pipe Cleaning Co., Inc. and authorize the City Manager to execute a service contract not to exceed annual budgeted amounts. [Ray Mayo, Director of Public Works]
- (h) Award Bid #23036 'Bulk Fuel' to Pinnacle Petroleum, Inc. and authorize the City Manager to execute a contract for bulk fuel delivery, not to exceed annual budgeted amounts. [Ray Mayo, Director of Public Works]
- (i) Approve Fiscal Year 2023-24 vehicle and equipment replacement purchases from TIPS and Sourcewell cooperative purchasing programs, totaling \$234,740.82. [Ray Mayo, Director of Public Works]
- (j) Authorize an expenditure not to exceed \$150,000 from Bound Tree Medical, LLC. utilizing BuyBoard cooperative contract #704-23 for the procurement of medical supplies and pharmaceuticals. [Lisa Camp, EMS Chief]
- (k) Authorize an expenditure not to exceed \$33,000.00 by the La Porte Development Corporation to fund a one-year agreement between the City of La Porte, Texas, and The Retail Coach, LLC for recruitment and development services. [Matt Daeumer, Assistant City Manager]
- (l) Authorize the City Manager to execute a renewal agreement with CentralSquare for the ONESolution Enterprise Resource Planning (ERP) software in the amount of \$308,061.60. [Darren Withers, IT Manager]

## 6. STATUTORY AGENDA

- (a) Adopt Ordinance 2023-3951 authorizing the City Manager to execute a Water Service Agreement between the City of La Porte and G&H Towing Company for provision of potable water to the tugboat docking facility at the San Jacinto Maritime Campus at 3700 Old Highway 146, in the Pasadena Industrial District. [Ray Mayo, Director of Public Works]
- (b) Presentation, discussion and possible action to provide staff direction on proposed regulations for short-term rental (STR) use in the City of La Porte. [Teresa Evans, Director of Planning and Development]

## 7. REPORTS

- (a) Presentation of Quarterly Strategic Plan Update. [Matt Daeumer, Assistant City Manager]
- (b) Receive report of the Drainage and Flooding Committee meeting. [Councilperson Martin]

## 8. ADMINISTRATIVE REPORTS

- Planning and Zoning Commission meeting, October 19
- La Porte Development Corporation Board of Directors meeting, October 23
- City Council meeting, October 23
- Zoning Board of Adjustment meeting, October 26

9. **COUNCIL COMMENT** *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*

10. **ADJOURN**

If, during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive Session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - implementation of security personnel or devices; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (281-470-5019), two working days prior to the meeting for appropriate arrangements.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

**CERTIFICATE**

I, Lee Woodward, City Secretary, do hereby certify that a copy of the October 9, 2023, City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, [www.LaPorteTX.gov](http://www.LaPorteTX.gov), in compliance with Chapter 551, Texas Government Code.

DATE \_\_\_\_\_  
TIME \_\_\_\_\_  
TAKEN DOWN \_\_\_\_\_

*Lee Woodward*  
\_\_\_\_\_  
Lee Woodward, City Secretary