INITIAL EVENT REPORT

- Report ASAP. DON'T wait for all the details.
- Start with the Initial Event Report, then use the Follow-up Event Report to update any information.
- Follow protocols developed by your Company, Responsible Agency and LEPC. Verify that the message has been received: talk to a person rather than a machine.

PLANT OR COMPANY CONTACT INFORMATION:				
Name:	Company:	Name and the same	7	
Event Address:			Key Map: _	
City		State	ZIP Code	
Callback Phone: () Alter	nate Phone:	()		
Date: Time Event Started	:	Time	e Reported: _	
EVENT LEVEL:				
☐ Non-emergency event ☐ Training ☐ Drill	Other:	<u></u>		
☐ Level 1: (Courtesy Message): Is it noticeable to community	?		□ No	☐ Yes
What is noticeable?	☐ Noise	☐ Odor	Sirens	☐ Smoke
☐ Level 2: (Watch): MAY impact community				
Level 3: (Warning): IS impacting or WILL impact community				
PRODUCT INFORMATION:				
Type of Event:	Fire	☐ Explosion		
Chemical name(s):			Unkr	nown
Released from:	(type of unit, tank, or container)			
Released to: Air Ground:		☐ Water: _		
Can you e-mail or fax a Material Safety Data Sheet (MSDS)?				
WIND DIRECTION AND SPEED from the		_ at	mph	
Additional Information:				